

HOUSING AUTHORITY OF BERGEN COUNTY
One Bergen County Plaza, FL 2
Hackensack, NJ 07601

MINUTES OF THE MEETING OF OCTOBER 23, 2014

THESE MINUTES ARE NOT VERBATIM BUT ARE INSTEAD A SYNOPSIS OF WHAT TRANSPIRED AT THE REGULAR MEETING OF OCTOBER 23 2014.

PRESENT:

Chairman Bruce Walenczyk
Commissioner Joanne English Rollieson
Commissioner Steven Kopf
Commissioner Danielle Peterson
Commissioner Robert Taschler

Lynn Bartlett, Acting Executive Director
Vincent Bufis, Field Operations Manager
Terrence Corriston, Esq., Counsel
Diane Scriveri, HDC President
Esther Gatria, Human Resources Manager
Heather Wei, Executive Assistant

ABSENT:

Commissioner Mark DiPisa
Commissioner Kay Nest
John Biale, Director of Development
Kevin McCann, Accounting Manager
Julia Orlando, Housing Health & Human Services Director

NOTICE OF MEETING

Executive Director Lynn Bartlett read the following statement:

Consistent with the Byron M. Baer Open Public Meetings Act: P.L.1975c231, all meetings of public bodies shall be open to the public at all times. Notice of the rescheduled meeting was provided to The Record and the Jersey Journal on October 16, 2014, and was provided to the County Clerk for posting at the County Administration Building, at which time the date, time and place were set forth. The minutes of the regular meeting will be available following the next regularly scheduled meeting.

The meeting was called to order at 7:15 p.m.

PLEDGE OF ALLEGIANCE

Chairman Walenczyk led the Board in the Pledge of Allegiance.

FIELD REPORT

Ms. Bartlett reported that vacancies were being filled. Units were ready and paperwork for potential tenants was being reviewed.

Ms. Bartlett further reported that her first tenant meeting was the following week at Bergenfield. She would be addressing the bed bug issue and explaining to them the process in which the HABC would be taking in order to try to eradicate them. She explained that she was working with Vincent Bufis to put together an integrated pest management plan which she would share with the Board upon completion.

Lastly, Ms. Bartlett reported on a small electrical fire at East Rutherford which was believed to be caused after the fire pumps were turned off for testing. Upon turning the pump back on the wires began to burn. A contractor and engineer have both assessed the amount of damage and a proposal was being worked onto have it repaired. The risk manager has been made aware of the situation.

ATTORNEY'S REPORT

Mr. Corrison reported that he had been working with the Chairman on Ms. Bartlett's contract for employment as Executive Director. Upon approval of the Personnel Committee he would forward it to Ms. Bartlett for her review. As long as everyone is in approval it would be memorialized at November's board meeting.

CONSENT AGENDA

A motion to approve the consent agenda was made by Commissioner English Rollieson and seconded by Commissioner Peterson.

VOTE:	AYES:	All Present Commissioners (5)
	ABSENT:	Commissioners DiPisa and Nest (2)

RESOLUTIONS: CONSENT AGENDA

- A. Resolution 2014-78
Resolution approving the routine expenditures for the HABC for the period of 09/17/14 – 10/14/14.
- B. Resolution 2014-79
Resolution approving the routine expenditures for the HDC for the period of 09/17/14 – 10/14/14.
- C. Resolution 2014-80
Resolution authorizing the write-off of uncollected rents.

Commissioner Taschler moved that the meeting be adjourned. Commissioner Kopf seconded the motion.

VOTE:

AYES:

All Present Commissioners (5)

ABSENT:

Commissioners DiPisa and Nest (2)

Meeting adjourned at 7:42 p.m.

Minutes prepared by: Heather Wei