

**HOUSING AUTHORITY OF BERGEN COUNTY  
ONE BERGEN COUNTY PLAZA, FL 2  
HACKENSACK, NEW JERSEY**

**RESOLUTION 2013-01**

**RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY APPROVING THE ACCOUNT PAYABLE FOR THE PERIOD OF 12/15/12 – 01/16/13.**

**WHEREAS**, the attached listing of Accounts Payable for the period of 12/15/12 – 01/16/13, was reviewed and found acceptable; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Commissioners of the Housing Authority of Bergen County do hereby approve payment of all checks identified on the attached listing for the period of 12/15/12 – 01/16/13 in the amount of Four Hundred, Twenty-Four Thousand and Two Hundred and Seventy-Five Dollars (\$424,275.65) and Sixty-Five Cents.

Resolution adopted as read on motion by Commissioner English Rollieson seconded by Commissioner DiPisa.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Mark DiPisa	✓			
Joanne English Rollieson	✓			
Steven E. Kopf	✓			
Kay Nest				✓
Danielle Peterson	✓			
Andrew Rudman				✓
Bruce E. Walenczyk	✓			

January 24, 2013  
DATE

Bruce E. Walenczyk  
Bruce Walenczyk, CHAIRPERSON

Domingo Senande  
DOMINGO SENANDE, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY  
ONE BERGEN COUNTY PLAZA, FL 2  
HACKENSACK, NEW JERSEY**

**RESOLUTION 2013-02**

**RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY APPROVING THE ACCOUNTS PAYABLE FOR THE PERIOD OF 12/15/12 – 01/16/13 FOR THE HOUSING DEVELOPMENT CORPORATION OF BERGEN COUNTY.**

WHEREAS, the attached listing of Accounts Payable for the period of 12/15/12 – 01/16/13 for the Housing Development Corporation of Bergen County, was reviewed and found acceptable; and

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Housing Authority of Bergen County do hereby approve payment of all checks identified on the attached listing for the period of 12/15/12 – 01/16/13 in the amount of One Hundred, Sixty-Eight Thousand and Eight Hundred and Ninety-Two Dollars (\$168,892.71) and Seventy-One Cents.

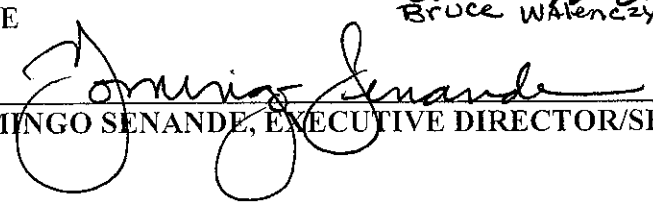
Resolution adopted as read on motion by Commissioner English Rollieson seconded by Commissioner DiPisa.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Mark DiPisa	✓			
Joanne English Rollieson	✓			
Steven E. Kopf	✓			
Kay Nest				✓
Danielle Peterson	✓			
Andrew Rudman				✓
Bruce E. Walenczyk	✓			

January 24, 2013  
DATE

  
BRUCE WALENCZYK CHAIRPERSON

  
DOMINGO SENANDE, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY  
ONE BERGEN COUNTY PLAZA, FL 2  
HACKENSACK, NEW JERSEY**

**RESOLUTION 2013-03**

**RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF  
BERGEN COUNTY ADOPTING A CASH MANAGEMENT PLAN.**

**WHEREAS**, it is in the best interest of the Housing Authority of Bergen County to earn additional revenue through the investment and prudent management of its cash receipts; and

**WHEREAS**, P.L.1983, Chapter 8, approved January 18, 1983 is an act concerning the Local Fiscal Affairs Law and amends N.J.S.A. 40A:5-2 and N.J.S.A. 40A:5-14; and

**WHEREAS**, the law requires that each local unit shall adopt a cash management plan.

**NOW, THEREFORE, BE IT RESOLVED**, that the following shall constitute the Cash Management Plan for the Housing Authority of Bergen County and the Executive Director shall deposit and manage it funds pursuant to this plan:

Definitions

1. Executive Director shall mean the Executive Director of the Housing Authority of Bergen County or his designee.
2. Fiscal Year shall mean the twelve month period ending March 31<sup>st</sup>.
3. Cash Management Plan shall mean that plan as approved by resolution.

Designation of Depositories

At least once each fiscal year the governing body shall by resolution designate the depositories for the Housing Authority of Bergen County in accordance with N.J.S.A. 40A:5-14. The Housing Authority of Bergen County designates Bogota Savings Bank, Capital One Bank, J.P. Morgan Chase, Bank of New York Mellon, Bank of New Jersey, Wells Fargo Bank NA, Bank of America NA, TD Bank NA, PNC Bank NA, Lakeland Bank, Valley National Bank and other Government Unit Deposit Protection Act (GUDPA) approved banking institutions.

Audit Requirements

The Cash Management Plan shall be subject to the annual audit conducted pursuant to N.J.S.A. 40A:5-4.

Authority to Invest

The Board of Commissioners shall pass a resolution at its first meeting of the fiscal year designating the official who shall make and be responsible for municipal deposits and investments. The Executive Director of the Housing Authority of Bergen County is so authorized.

Investment Instruments

The Executive Director shall invest at his discretion in any investment instrument as approved by the State of New Jersey in accordance with N.J.S.A. 40A:5-15.1.

Records and Reports

2. The Executive Director shall report all investments in accordance with N.J.S.A.40A:5-15.2.
3. At a minimum the Executive Director shall:
  - a. Keep a record of all investments.
  - b. Keep a cash position record which reveals, on a daily basis, the status of the cash in its bank account.

- c. Confirm investments with the Board of Commissioners at the next regularly scheduled meeting.

**RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY ADOPTING A CASH MANAGEMENT PLAN.**

- d. Report monthly to the Board of Commissioners as to the status of cash balances in bank accounts, revenue collection, interest rates and interest earned.

Cash Flow

1. The Executive Director shall ensure that the accounting system provides regular information concerning the cash position and investment performance.
2. All monies, shall be turned over to the Executive Director and deposited in accordance with N.J.S.A. 40A:5-15.
3. The Executive Director is authorized and directed to invest surplus funds of the Housing Authority of Bergen County as the availability of the funds permit. In addition, it shall be the responsibility of the Executive Director to minimize the possibility of idle cash by depositing the monies in interest bearing accounts wherever practical and in the best interest of the Housing Authority of Bergen County.
4. The Executive Director shall ensure that funds are borrowed for Capital Projects in a timely fashion.

Signatories


The signatories of the Housing Authority Bergen County shall be Chairman, Vice Chairman, Treasurer and Secretary. Each bank transaction must be supported by two of the aforementioned officials.

Resolution adopted as read on motion by Commissioner English Rollieson seconded by Commissioner DiPisa.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Mark DiPisa	✓			
Joanne English Rollieson	✓			
Steven E. Kopf	✓			
Kay Nest				✓
Danielle Peterson	✓			
Andrew Rudman				✓
Bruce E. Walenczyk	✓			

January 24, 2013  
DATE

  
Bruce Walenczyk, CHAIRPERSON

  
DOMINGO SENANDE, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY  
ONE BERGEN COUNTY PLAZA, FL 2  
HACKENSACK, NEW JERSEY**

**RESOLUTION 2013-04**

**RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY ADOPTING THE ANNUAL AGENCY PLAN FOR SUBMISSION TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) FOR APPROVAL.**

**WHEREAS**, pursuant to requirements as set out in the Quality Housing and Work Responsibility Act of 1998, HUD requires that the Housing Authority submit an Annual and Five Year Agency Plan for its developments; and

**WHEREAS**, a public hearing was advertised and held on November 13, 2012, and members of the public were heard; and

**WHEREAS**, the Commissioners of the Housing Authority of Bergen County have reviewed said documents; and

**WHEREAS**, said plan will be updated/modified each year for submission to HUD for approval after review and approval by the Board of Commissioners.

**NOW, THEREFORE, BE IT RESOLVED**, that the Commissioners of the Housing Authority of Bergen County do hereby adopt the Annual Agency Plan beginning with the year 2013, for submission to HUD for approval.

Resolution adopted as read on motion by Commissioner English Rollieson, seconded by Commissioner DiPisa.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Mark DiPisa	✓			
Joanne English Rollieson	✓			
Steven E. Kopf	✓			
Kay Nest				✓
Danielle Peterson	✓			
Andrew Rudman				✓
Bruce E. Walenczyk	✓			

January 24, 2013  
DATE

*Bruce Walenczyk*  
Bruce Walenczyk, CHAIRPERSON

*Domingo Senande*  
DOMINGO SENANDE, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY  
ONE BERGEN COUNTY PLAZA, FL 2  
HACKENSACK, NEW JERSEY**

**RESOLUTION 2013-05**

**RESOLUTION BY THE COMMISSIONERS OF THE HABC REVISING RESOLUTION 2011-92 TO AUTHORIZE CHANGE ORDER #1 FOR THE EMERGENCY GENERATOR QUARTERLY TESTING/INSPECTION SERVICES AT VARIOUS LOCATIONS.**

**WHEREAS**, on October 17, 2011, the HABC adopted Resolution No. 2011-92 authorizing to execute a contract with Suburban Generator Co., for Twelve Thousand, Seven Hundred and Eighty Dollars (\$12,780.00) and Zero Cents for the second year of quarterly testing for Emergency Generator Quarterly Testing/Inspection Services at various locations; and

**WHEREAS**, during the time the Contractor was awarded the contract for the aforementioned services, The Manor on Paris was under construction and therefore was not included in the original scope of work; and

**WHEREAS**, upon completion of the building, the Contracting Officer requested and received from the Contractor a proposal for the testing of the Emergency Generator/Inspection Services for the last 3 quarters of the second year of the contract and said Contractor submitted a proposal in the amount of \$1,065.00; and

**WHEREAS**, to the extent possible, the Contracting Officer recommends that the Board of Commissioners allow the same vendor to perform the Emergency Generator Quarterly Testing/Inspection Services at the new location at The Manor on Paris, Northvale and to approve this Change Order #1 in the amount of \$1,065.00; and

**WHEREAS**, the Contracting Officer confirms that sufficient funds are available to compensate the contractor for this change order and recommends that the Board of Commissioners of the Housing Authority approve a resolution authorizing the expenditure of Change Order #1.

**NOW, THEREFORE, BE IT RESOLVED**, that the Commissioners of the Housing Authority of Bergen County do hereby approve Change Order #1 increasing the total contract amount by \$1,065.00.

**BE IT FURTHER RESOLVED** that the records of the Housing Authority of Bergen County be revised to reflect this amendment immediately.

Resolution adopted as read on motion by Commissioner English Rollieson,  
 seconded by Commissioner DiPisa.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Mark DiPisa	✓			
Joanne English Rollieson	✓			
Steven E. Kopf	✓			
Kay Nest				✓
Danielle Peterson	✓			
Andrew Rudman				✓
Bruce E. Walenczyk	✓			

January 24, 2013  
 DATE

Bruce E. Walenczyk  
 Bruce Walenczyk, CHAIRPERSON

Domingo Senande  
 DOMINGO SENANDE, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY  
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**RESOLUTION 2013-06**

**RESOLUTION BY THE COMMISSIONERS OF THE HABC REVISING RESOLUTION 2012-18 TO AUTHORIZE CHANGE ORDER #1 FOR THE FIRE SUPPRESSION TESTING/INSPECTIONS AND REPAIRS SERVICE AT VARIOUS LOCATIONS.**

**WHEREAS**, on February 22, 2012, the HABC adopted Resolution No. 2012-18 authorizing to execute a contract with Cerullo Fire Protection, Inc., in the amount of \$16,300.00 annually for a period of two (2) years for Fire Suppression Testing/Inspections and Repairs Service at various locations; and

**WHEREAS**, during the time the Contractor was awarded the contract for the aforementioned services, The Manor on Paris was under construction and therefore was not included in the original scope of work; and

**WHEREAS**, upon completion of the building, the Contracting Officer requested and received from the Contractor a proposal for the testing of the Emergency Generator/Inspection Services for the second year of the contract and said Contractor submitted a proposal in the amount of \$675.00; and

**WHEREAS**, to the extent possible, the Contracting Officer recommends that the Board of Commissioners allow the same vendor to perform the Fire Suppression Testing/Inspections and Repairs Service at the new location at The Manor on Paris, Northvale and to approve this Change Order #1 in the amount of \$675.00; and

**WHEREAS**, the Contracting Officer confirms that sufficient funds are available to compensate the contractor for this change order and recommends that the Board of Commissioners of the Housing Authority approve a resolution authorizing the expenditure of Change Order #1.

**NOW, THEREFORE, BE IT RESOLVED**, that the Commissioners of the Housing Authority of Bergen County do hereby approve Change Order #1 increasing the total contract amount by \$675.00.

**BE IT FURTHER RESOLVED** that the records of the Housing Authority of Bergen County be revised to reflect this amendment immediately.



Resolution adopted as read on motion by Commissioner English Rollieson  
seconded by Commissioner DiPisa.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Mark DiPisa	✓			
Joanne English Rollieson	✓			
Steven E. Kopf	✓			
Kay Nest				✓
Danielle Peterson	✓			
Andrew Rudman				✓
Bruce E. Walenczyk	✓			

January 24, 2013  
DATE

Bruce E. Walenczyk  
Bruce Walenczyk, CLAIRPERSON

Domingo Senande  
DOMINGO SENANDE, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY  
ONE BERGEN COUNTY PLAZA, FL 2  
HACKENSACK, NEW JERSEY**

**RESOLUTION 2013-07**

**RESOLUTION BY THE COMMISSIONERS OF THE HABC REVISING  
RESOLUTION 2012-19 TO AUTHORIZE CHANGE ORDER #1 FOR THE FIRE  
ALARM TESTING/INSPECTIONS AND REPAIRS SERVICE AT VARIOUS  
LOCATIONS.**

**WHEREAS**, on February 22, 2012, the HABC adopted Resolution No. 2012-19 authorizing to execute a contract with Total Fire Safety, LLC., in the amount of \$7,580.00 annually for a period of two (2) years for Fire Alarm Testing/Inspections and Repairs Service at various locations; and

**WHEREAS**, during the time the Contractor was awarded the contract for the aforementioned services, The Manor on Paris was under construction and therefore was not included in the original scope of work; and

**WHEREAS**, upon completion of the building, the Contracting Officer requested and received from the Contractor a proposal for the testing of the Fire Alarm/Inspection and Repairs Services for the second year of the contract and said Contractor submitted a proposal in the amount of \$465.00; and

**WHEREAS**, to the extent possible, the Contracting Officer recommends that the Board of Commissioners allow the same vendor to perform the Fire Alarm Testing/Inspections and Repairs Service at the new location at The Manor on Paris, Northvale and to approve this Change Order #1 in the amount of \$465.00; and

**WHEREAS**, the Contracting Officer confirms that sufficient funds are available to compensate the contractor for this change order and recommends that the Board of Commissioners of the Housing Authority approve a resolution authorizing the expenditure of Change Order #1.

**NOW, THEREFORE, BE IT RESOLVED**, that the Commissioners of the Housing Authority of Bergen County do hereby approve Change Order #1 increasing the total contract amount by \$465.00.

**BE IT FURTHER RESOLVED** that the records of the Housing Authority of Bergen County be revised to reflect this amendment immediately.

Resolution adopted as read on motion by Commissioner English Rollieson,  
 seconded by Commissioner Di Pisa.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Mark DiPisa	✓			
Joanne English Rollieson	✓			
Steven E. Kopf	✓			
Kay Nest				✓
Danielle Peterson	✓			
Andrew Rudman				✓
Bruce E. Walenczyk	✓			

January 24, 2013  
 DATE

Bruce E. Walenczyk  
 Bruce Walenczyk, CHAIRPERSON

Domingo Senande  
 DOMINGO SENANDE, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY  
ONE BERGEN COUNTY PLAZA, FL 2  
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**RESOLUTION 2013-08**

**RESOLUTION BY THE COMMISSIONERS OF THE HABC REVISING RESOLUTION 2012-11 TO AUTHORIZE CHANGE ORDER #1 FOR THE MONTHLY PEST CONTROL/EXTERMINATING SERVICE AT VARIOUS LOCATIONS.**

**WHEREAS**, on January 23, 2012, the HABC adopted Resolution No. 2012-11 authorizing to execute a contract with Alliance Commercial Pest Control, Inc in the amount of \$2,268.14 for a period of two (2) years for Monthly Pest Control/Exterminating Service at various locations; and

**WHEREAS**, during the time the Contractor was awarded the contract for the aforementioned services, The Manor on Paris was under construction and therefore was not included in the original scope of work; and

**WHEREAS**, upon completion of the building, the Contracting Officer requested and received from the Contractor a proposal for the Monthly Pest Control/Exterminating Services for the remaining 15 months of the contract and said Contractor submitted a proposal in the amount of \$196.35; and

**WHEREAS**, to the extent possible, the Contracting Officer recommends that the Board of Commissioners allow the same vendor to perform the Monthly Pest Control/Exterminating Service at the new location at The Manor on Paris, Northvale and to approve this Change Order #1 in the amount of \$196.35; and

**WHEREAS**, the Contracting Officer confirms that sufficient funds are available to compensate the contractor for this change order and recommends that the Board of Commissioners of the Housing Authority approve a resolution authorizing the expenditure of Change Order #1.

**NOW, THEREFORE, BE IT RESOLVED**, that the Commissioners of the Housing Authority of Bergen County do hereby approve Change Order #1 increasing the total contract amount by \$196.35.

**BE IT FURTHER RESOLVED** that the records of the Housing Authority of Bergen County be revised to reflect this amendment immediately.

Resolution adopted as read on motion by Commissioner English Rollieson,  
seconded by Commissioner DiPisa.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Mark DiPisa	✓			
Joanne English Rollieson	✓			
Steven E. Kopf	✓			
Kay Nest				✓
Danielle Peterson	✓			
Andrew Rudman				✓
Bruce E. Walenczyk	✓			

January 24, 2013  
DATE

Bruce Walenczyk  
Bruce Walenczyk, CHAIRPERSON

Domingo Senande  
DOMINGO SENANDE, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY  
ONE BERGEN COUNTY PLAZA, FL 2  
HACKENSACK, NEW JERSEY**

**RESOLUTION 2013-09**

**RESOLUTION BY THE COMMISSIONERS OF THE HABC REVISING RESOLUTION 2012-17 TO AUTHORIZE CHANGE ORDER #1 TO EXTEND THE CONTRACT WITH LUXURY FLOORS, INC., FOR THE CARPET AND FLOORING INSTALLATION ON AS "AS NEEDED" BASIS.**

**WHEREAS**, on February 22, 2012, the HABC adopted Resolution No. 2012-17 authorizing to execute a contract with Luxury Floors, Inc., for Flooring and Carpet Installation on as "as needed" basis for the term of one year beginning April 1, 2012 ending on March 31, 2013; and

**WHEREAS**, the Contracting Officer confirms the original bid was advertised giving the option to the Authority, at its sole discretion, to extend the contract for an additional year, subject to fund availability and the contractor agreeing to the extension; and

**WHEREAS**, the Contracting Officer confirms that the original bid submission from Luxury Floors, Inc., contained specific pricing for a second year, as attached hereto, and it should also be noted that these prices shall not be adjusted and the scope of work shall remain unchanged; and

**WHEREAS**, the Contractor has agreed to extend the contract for the additional year effective April 1, 2013 ending on March 31, 2014, and further agreed to submit a Performance Bond and Labor and Material Payment Bond to cover the extended contract period; and

**WHEREAS**, the Contracting Officer confirms that the Authority has had an excellent working relationship with the above referenced contractor and that they possess the experience to satisfactorily complete this project and recommends that the Board of Commissioners approve a resolution extending the contract for one year, in accordance with the pricing category as attached hereto.

**NOW, THEREFORE, BE IT RESOLVED**, that the Commissioners of the Housing Authority of Bergen County do hereby approve to extend the contract with Luxury Floors, Inc., for one year commencing on April 1, 2013 and ending on March 31, 2014 for Flooring and Carpet Installation on as "as needed" basis.

Resolution adopted as read on motion by Commissioner English Rollieson, seconded by Commissioner DiPisa.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Mark DiPisa	✓			
Joanne English Rollieson	✓			
Steven E. Kopf	✓			
Kay Nest				✓
Danielle Peterson	✓			
Andrew Rudman				✓
Bruce E. Walenczyk	✓			

January 24, 2013  
DATE

Bruce E. Walenczyk  
Bruce Walenczyk, CHAIRPERSON

Domingo Senande  
DOMINGO SENANDE, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY  
ONE BERGEN COUNTY PLAZA, FL 2  
HACKENSACK, NEW JERSEY**

**RESOLUTION 2013-10**

**RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY APPROVING THE PERSONNEL POLICY MANUAL DATED JANUARY 24, 2013, FOR THE EMPLOYEES OF THE HOUSING AUTHORITY OF BERGEN COUNTY.**

**WHEREAS**, the Municipal Excess Liability Joint Insurance Fund has requested that each of its member Public Housing Authorities adopt a revised personnel manual, setting forth the policies for employees of the Authority; and

**WHEREAS**, the Housing Authority of Bergen County has revised and improved its Personnel Manual to serve as a guide to employment with the Authority, adapting the Municipal Excess Liability Joint Insurance Fund's model manual to the Housing Authority of Bergen County, incorporating approved policies and procedures, dated January 24, 2013.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Commissioners of the Housing Authority of Bergen County hereby adopts the Personnel Manual to serve as the general descriptions and guidelines concerning the Authority's personnel policies and practices and hereby authorizes the Executive Director of the Authority to distribute such Personnel Manual dated January 24, 2013, to all employees of the Housing Authority of Bergen County.

Resolution adopted as read on motion by Commissioner English Rollieson, seconded by Commissioner DiPisa.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Mark DiPisa	✓			
Joanne English Rollieson	✓			
Steven E. Kopf	✓			
Kay Nest				✓
Danielle Peterson	✓			
Andrew Rudman				✓
Bruce E. Walenczyk	✓			

January 24, 2013  
DATE

Bruce E. Walenczyk  
Bruce Walenczyk, CHAIRPERSON

Domingo Senande  
DOMINGO SENANDE, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY  
ONE BERGEN COUNTY PLAZA, FL 2  
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**RESOLUTION 2013-11**

**RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY TO ENTER INTO A GRANT AGREEMENT WITH THE COUNTY OF BERGEN FOR A CDBG GRANT FOR THE ROOF REPLACEMENT PROJECT AT MAHWAH PUBLIC HOUSING.**

**BE IT RESOLVED**, that the Board of Commissioners of the Housing Authority of Bergen County (HABC) wishes to enter into a grant agreement with the County of Bergen for the purpose of using \$385,660.00 in Fiscal Year 2012-2013 Community Development Block Grant (CDBG) funds for the Roof Replacement Project at Mahwah Public Housing; and

**BE IT FURTHER RESOLVED**, that the Board of Commissioners hereby authorizes the Executive Director or Commissioner Chair to be a signatory to the aforesaid grant agreement; and

**BE IT FURTHER RESOLVED**, that the Board of Commissioners hereby authorizes the HABC Executive Director, HABC Deputy Executive Director or the HABC Director of Finance to sign all County vouchers submitted in connection with the aforesaid project; and

**BE IT FURTHER RESOLVED**, that the Board of Commissioners recognizes that the Housing Authority of Bergen County (HABC) is liable for any funds not spent in accordance with the Grant Agreement; and that liability of Board members is in accordance with N.J.S.A. 2AL53A-7 et. seq.

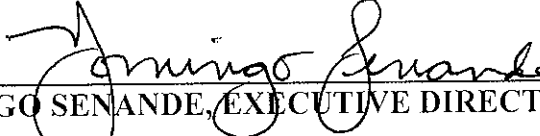
Resolution adopted as read on motion by Commissioner English Rollieson,  
seconded by Commissioner DiPisa.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Mark DiPisa	✓			
Joanne English Rollieson	✓			
Steven E. Kopf	✓			
Kay Nest				✓
Danielle Peterson	✓			
Andrew Rudman				✓
Bruce E. Walenczyk	✓			

January 24, 2013  
DATE

  
BRUCE WALENCZYK, CHAIRPERSON

  
DOMINGO SENANDE, EXECUTIVE DIRECTOR/SECRETARY



**HOUSING AUTHORITY OF BERGEN COUNTY  
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**RESOLUTION 2013-12**

**RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY ADOPTING A SCHEDULE OF THEIR MEETINGS FOR THE YEAR 2013.**

The schedule of the regular meetings of the Board of Commissioners of the Housing Authority of Bergen County for the fourth Thursday of each month, except August, November and December, for the year 2013, is as follows:

January	24, 2013
February	28, 2013
March	28, 2013
April	25, 2013
May	23, 2013
June	27, 2013
July	25, 2013
August	No Meeting
September	26, 2013
October	24, 2013
November	26, 2013
December	30, 2013

All meetings will be held at the County Administration Building, One Bergen County Plaza, Hackensack, New Jersey, at 5:00 P.M.

**NOW, THEREFORE, BE IT RESOLVED**, that the Commissioners of the Housing Authority of Bergen County do hereby adopt the aforementioned meeting schedule for the year 2013; and

**BE IT FURTHER RESOLVED**, that the Commissioners of the Housing Authority of Bergen County shall receive advance notice of any cancellation of meetings by email, telephone or mail.

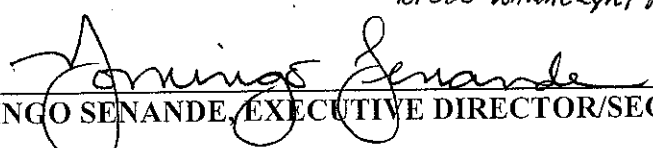
Resolution adopted as read on motion by Commissioner English Rollieson, seconded by Commissioner DiPisa.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Mark DiPisa	✓			
Joanne English Rollieson	✓			
Steven E. Kopf	✓			
Kay Nest				✓
Danielle Peterson	✓			
Andrew Rudman				✓
Bruce E. Walenczyk	✓			

January 24, 2013  
DATE

  
Bruce E. Walenczyk, CHAIRPERSON

  
DOMINGO SENANDE, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY  
ONE BERGEN COUNTY PLAZA, FL 2  
HACKENSACK, NEW JERSEY**

**RESOLUTION 2013-13**

**RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY TO ENTER INTO A GRANT AGREEMENT WITH CASPERT MANAGEMENT CO., INC. OF 333 SYLVAN AVENUE, ENGLEWOOD CLIFFS, NJ, FOR THE AUCTION OF SURPLUS PROPERTY.**

WHEREAS, the Contracting Officer of the Authority has determined that the Housing Authority owns certain surplus property which is no longer needed for public use; and

WHEREAS, the Housing Authority is desirous of selling said property in an "as is" condition without express or implied warranties and the successful bidder shall be required to execute a Hold Harmless and Indemnification Agreement concerning the use of said surplus property; and

WHEREAS, the sale of surplus items shall be conducted by Caspert Management co., Inc., pursuant to County of Bergen Cooperative Pricing Agreement Resolution #1543-12 dated November 14, 2012 in accordance with the terms and conditions of the said Contract; and

WHEREAS, the sale is being conducted pursuant to Local Finance Notice 2008-9 and the Authority reserved the right to accept or reject and bid submitted

WHEREAS, the Authority shall pay the auctioneer Fifteen Percent (15%) in fees based on the winning bid "gross" offer.

THEREFORE BE IT RESOLVED, that the Commissioners of the Housing Authority of Bergen County to hereby authorize the Executive Director to enter into an agreement with Caspert Management Co., Inc., for the purpose of auctioning all surplus property owned by the Housing Authority.

Resolution adopted as read on motion by Commissioner Englis H. Rollieson, seconded by Commissioner DiPisa.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Mark DiPisa	✓			
Joanne English Rollieson	✓			
Steven E. Kopf	✓			
Kay Nest				✓
Danielle Peterson	✓			
Andrew Rudman				✓
Bruce E. Walenczyk	✓			

January 24, 2013  
DATE

  
BRUCE WALENCZYK, CHAIRPERSON

  
DOMINGO SENANDE, EXECUTIVE DIRECTOR/SECRETARY