

HOUSING AUTHORITY OF BERGEN COUNTY  
ONE BERGEN COUNTY PLAZA, FL 2  
HACKENSACK, NEW JERSEY

RESOLUTION 2013-24

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY  
OF BERGEN COUNTY APPROVING THE ACCOUNTS PAYABLE FOR THE  
PERIOD OF 02/21/13 – 03/20/13.

WHEREAS, the attached listing of Accounts Payable for the period of  
02/21/13 – 03/20/13, was reviewed and found acceptable; and

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the  
Housing Authority of Bergen County do hereby approve payment of all checks identified  
on the attached listing for the period of 02/21/13 – 03/20/13 in the amount of Three  
Hundred, Ninety-Nine Thousand and Four Hundred and Four Dollars (\$399,404.96) and  
Ninety-Six Cents.

Resolution adopted as read on motion by Commissioner English Rollieson  
seconded by Commissioner DiPisa.


Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Mark DiPisa	✓			
Joanne English Rollieson	✓			
Steven E. Kopf	✓			
Kay Nest				✓
Danielle Peterson	✓			✓
Andrew Rudman				
Bruce E. Walenczyk	✓			

March 28, 2013

DATE

  
BRUCE E. WALENCZYK, CHAIRMAN

  
DOMINGO SENANDA, EXECUTIVE DIRECTOR/SECRETARY

HOUSING AUTHORITY OF BERGEN COUNTY  
ONE BERGEN COUNTY PLAZA, FL 2  
HACKENSACK, NEW JERSEY

RESOLUTION 2013-25

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY APPROVING THE ACCOUNTS PAYABLE FOR THE PERIOD OF 02/21/13 - 03/20/13 FOR THE HOUSING DEVELOPMENT CORPORATION OF BERGEN COUNTY.

WHEREAS, the attached listing of Accounts Payable for the period of 02/21/13 - 03/20/13 for the Housing Development Corporation of Bergen County, was reviewed and found acceptable; and

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Housing Authority of Bergen County do hereby approve payment of all checks identified on the attached listing for the period of 02/21/13 - 03/20/13 in the amount of Two Hundred, Thirteen Thousand and Nine Hundred and Fourteen Dollars (\$213,914.20) and Twenty Cents.

Resolution adopted as read on motion by Commissioner English Rollieson  
seconded by Commissioner DiPisa.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Mark DiPisa	✓			
Joanne English Rollieson	✓			
Steven E. Kopf	✓			
Kay Nest				✓
Danielle Peterson	✓			
Andrew Rudman				✓
Bruce E. Walenczyk	✓			

March 28, 2013

DATE

  
BRUCE E. WALENCZYK, CHAIRMAN

  
DOMINGO SENANDE, EXECUTIVE DIRECTOR  
SECRETARY

HOUSING AUTHORITY OF BERGEN COUNTY  
ONE BERGEN COUNTY PLAZA, FL 2  
HACKENSACK, NEW JERSEY

RESOLUTION 2013-26

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AUTHORIZING AN AGREEMENT FOR LEGAL SERVICES WITH BRESLIN & BRESLIN, P.A., 41 MAIN STREET, HACKENSACK, NEW JERSEY, FOR THE PERIOD BEGINNING APRIL 1, 2013 AND ENDING MARCH 31, 2014.

**WHEREAS**, legal services are required by the Housing Authority of Bergen County in connection with the management of its existing projects and developments; and

**WHEREAS**, on February 26, 2013, the Contracting Officer accepted requests for proposals for legal services; and

**WHEREAS**, two proposals were submitted and carefully evaluated by the Evaluation Committee utilizing the points system, and the Committee determined that the proposal submitted by Breslin & Breslin P.A. is the most advantageous and in the best interest of the Housing Authority (HDC); and

**WHEREAS**, the Contracting Officer confirms that the HDC has had a favorable experience with this firm for many years and are qualifies and possess the experience to satisfactorily complete the referenced services

**WHEREAS**, the Contracting Officer confirms that sufficient funds are available to compensate the firm, for the entire scope of the works, as confirmed by the attached certification of funds.

**WHEREAS**, based on the attached results, the Contracting Officer recommends that the Board of Commissioners approve a resolution awarding the contract to Breslin & Breslin, P.A. for the sum of Fifty-Seven Thousand and Five Hundred Four Dollars (\$57,504.00), and additional services mutually agreed upon shall be billed at the rate of One Hundred Sixty-Five Dollars (165.00) per hour for the period beginning April 1, 2013, and ending March 31, 2014.

**WHEREAS**, this contract is awarded pursuant to a fair and open procurement process.

**NOW, THEREFORE, BE IT RESOLVED**, that the Commissioners of the Housing Authority of Bergen County do hereby authorize an agreement for Legal Services with Breslin & Breslin, P.A., for the aforementioned sum for the period beginning April 1, 2013, and ending March 31, 2014.

Resolution adopted as read on motion by Commissioner English Rollerson  
seconded by Commissioner Dipisar.

HOUSING AUTHORITY OF BERGEN COUNTY  
ONE BERGEN COUNTY PLAZA, FL 2  
HACKENSACK, NEW JERSEY

RESOLUTION 2013-27

RESOLUTION BY THE COMMISSIONERS OF THE HABC REVISING RESOLUTION 2012-239 AWARDED A CONTRACT TO ARCARI & IOVINO ARCHITECTS PC & ENGINEERS, FOR A/E SERVICES FOR THE ROOF REPLACEMENT PROJECT AT MAHWAH PUBLIC HOUSING, MAHWAH.

WHEREAS, on November 26, 2012, the HABC adopted Resolution No. 2012-239 authorizing to execute a contract with Arcari & Iovino Architects PC, for the amount of \$17,500.00 for the A/E Professional Services for the roof replacement project at Mahwah Public Housing; and

WHEREAS, the Contracting Officer received the attached change order for the referenced project in the amount of Eight Hundred Dollars (\$800.00) and Zero Cents; and

WHEREAS, while the bid was in the bidding stage, it became necessary to include additional work to the scope of the work to accommodate inclusion of roof replacement of various apartments at the Ramsey Public Housing property; and

WHEREAS, the architect prepared the necessary documents and plans and the original specifications were amended and the amendment was properly advertised in conformance with law and all prospective bidders were properly notified; and

WHEREAS, the proposed change order and cost for the additional work is found to be justified; and

WHEREAS, the Contracting Officer recommends that a resolution be passed authorizing the Change Order #1 and approve the performance of the additional work.

NOW, THEREFORE, BE IT RESOLVED, that the Commissioners of the Housing Authority of Bergen County do hereby approve Change Order #1 increasing the total contract amount by \$800.00.

BE IT FURTHER RESOLVED that the records of the Housing Authority of Bergen County be revised to reflect this amendment immediately.

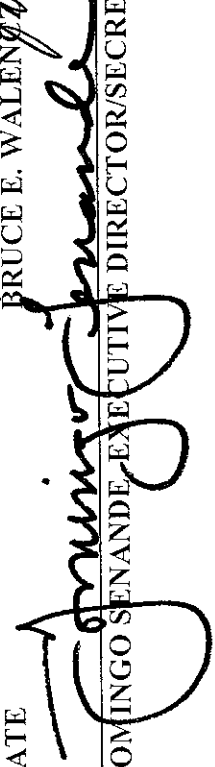
Resolution adopted as read on motion by Commissioner English Rollieson  
seconded by Commissioner DiPisa.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Mark DiPisa	✓			
Joanne English Rollieson	✓			
Steven E. Kopf	✓			
Kay Nest				✓
Danielle Peterson	✓			
Andrew Rudman				✓
Bruce E. Walencyk	✓			

March 28, 2013  
DATE

  
BRUCE E. WALENCZYK, CHAIRMAN

  
DOMINGO SENANDE, EXECUTIVE DIRECTOR/SECRETARY

Upon roll call the Ayes and Nays were as follows:

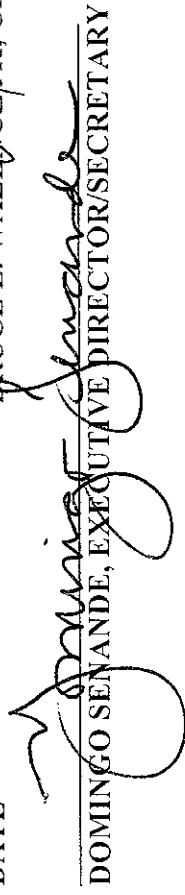
COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Mark DiPisa	✓			
Joanne English Rolliesson	✓			
Steven E. Kopf	✓			
Kay Nest				✓
Danielle Peterson	✓			
Andrew Rudman				✓
Bruce E. Walenczyk	✓			

March 28, 2013

DATE



BRUCE E. WALENCZYK, CHAIRMAN



DOMINGO SENANDE, EXECUTIVE DIRECTOR/SECRETARY

HOUSING AUTHORITY OF BERGEN COUNTY  
ONE BERGEN COUNTY PLAZA, FL 2  
HACKENSACK, NEW JERSEY

RESOLUTION 2013-28

RESOLUTION OF THE COMMISSIONERS OF THE HOUSING AUTHORITY  
OF BERGEN COUNTY APPROVING THE AMENDMENT TO THE HOUSING  
AUTHORITY OF BERGEN COUNTY BY-LAWS.

WHEREAS, the Commissioners of the Housing Authority of Bergen County met  
at a regular meeting; and

WHEREAS, the Commissioners of the Housing Authority of Bergen County  
have determined the need to amend the By-Laws in the form attached hereto.

NOW, THEREFORE, **BE IT RESOLVED**, that the Commissioners of the  
Housing Authority of Bergen County do hereby amend the By-Laws in the form attached  
hereto.

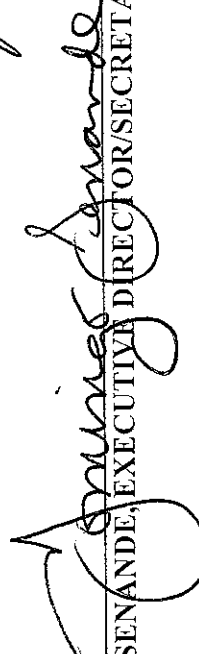
Resolution adopted as read on motion by Commissioner English Rollieson  
seconded by Commissioner DiPisa.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Mark DiPisa	✓			
Joanne English Rollieson	✓			
Steven E. Kopf	✓			
Kay Nest				✓
Danielle Peterson	✓			
Andrew Rudman				✓
Bruce E. Walenczyk	✓			

March 28, 2013  
DATE

  
BRUCE E. WALENCZYK, CHAIRMAN

  
DOMINGO SENANDE, EXECUTIVE DIRECTOR/SECRETARY

HOUSING AUTHORITY OF BERGEN COUNTY  
ONE BERGEN COUNTY PLAZA, FL 2  
HACKENSACK, NEW JERSEY

RESOLUTION 2013-29

RESOLUTION OF THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY APPROVING AN AGREEMENT WITH THE BERGEN COUNTY DIVISION OF COMMUNITY DEVELOPMENT TO USE THE COMMUNITY ROOMS AT BOILING SPRINGS GARDENS, HIGHLAND VIEW APARTMENTS AND BROOKSIDE GARDENS.

WHEREAS, the Bergen County Division of Community Development operates Senior Activity Centers throughout the County which provide social and health programs; and

WHEREAS, the Bergen County Division of Community Development has requested use of the community rooms at Boiling Springs Gardens, Highland View Apartments and Brookside Gardens to operate the aforementioned programs; and

WHEREAS, it is most advantageous and in the best interest of the Authority to allow the Bergen County Division of Community Development to use the community rooms for the purpose of providing social and health programs to seniors.

NOW, THEREFORE, BE IT RESOLVED, that the Commissioners of the Housing Authority of Bergen County do hereby approve an agreement with the Bergen County Division of Community Development for use of the community rooms at the aforementioned locations for the operation of senior citizen activities programs.

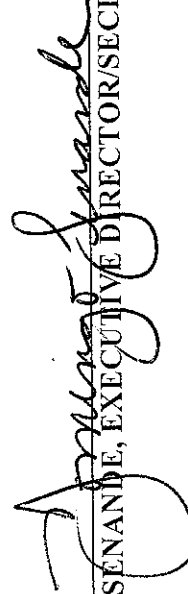
Resolution adopted as read on motion by Commissioner English Rollinson  
seconded by Commissioner DiPisa.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Mark DiPisa	✓			
Joanne English Rollinson	✓			
Steven E. Kopf	✓			
Kay Nest				✓
Danielle Peterson	✓			
Andrew Rudman				✓
Bruce E. Walenczyk	✓			

March 28, 2013  
DATE

  
BRUCE E. WALENCZYK, CHAIRMAN

  
DOMINGO SENANDE, EXECUTIVE DIRECTOR/SECRETARY

HOUSING AUTHORITY OF BERGEN COUNTY  
ONE BERGEN COUNTY PLAZA, FL 2  
HACKENSACK, NEW JERSEY

RESOLUTION 2013-30

**RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AUTHORIZING PURCHASES UNDER THE STATE OF NEW JERSEY COOPERATIVE PURCHASING PROGRAM.**

**WHEREAS**, the Housing Authority of Bergen County, pursuant to N.J.S.A. 40A:11-12(a) and N.J.A.C. 5:34-7.29(c) may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of Treasury; and,

**WHEREAS**, the Housing Authority of Bergen County has the need on a timely basis to purchase goods or services utilizing State contracts; and

**WHEREAS**, the Housing Authority of Bergen County intends to enter into contracts with the attached referenced State contract vendors through this resolution and properly executed purchase orders, which shall be subject to all the conditions applicable to current State contracts.

**NOW, THEREFORE, BE IT RESOLVED** that the Commissioners of the Housing Authority of Bergen County authorizes the purchase of certain goods and services from those approved New Jersey State contract vendors on the attached list, pursuant to all the conditions of the individual State contracts; and

**BE IT FURTHER RESOLVED** by the Board of Commissioners that, pursuant to the N.J.A.C. 5:30-5.5(b), the certification of available funds shall be certified at such time as the goods or services are called for prior to placing the order, and a certification of availability of funds is made by the Contracting Officer via an authorized purchase order; and

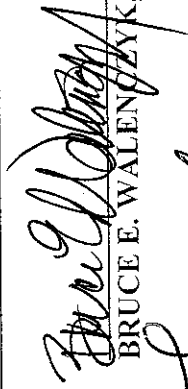
**BE IT FURTHER RESOLVED** that the duration of this authorization shall be until March 31, 2014 or upon the expiration of the vendors' contract, whichever event first occurs.

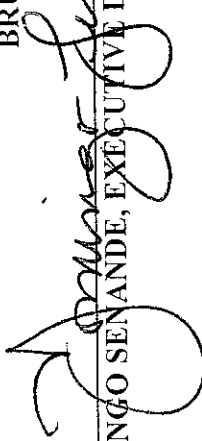
Resolution adopted as read on motion by Commissioner English Rollieson  
seconded by Commissioner DiPisa.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Mark DiPisa	✓			
Joanne English Rollieson	✓			
Steven E. Kopf	✓			
Kay Nest				✓
Danielle Peterson	✓			
Andrew Rudman				✓
Bruce E. Walencyk	✓			

March 28, 2013  
DATE

  
BRUCE E. WALENCZYK, CHAIRMAN

  
DOMINGO SENANDE, EXECUTIVE DIRECTOR/SECRETARY



Commodity/Service	Vendor	Contract #	Contract End Date
Building Material	Lowes	82951	7/31/2014
Copier Rental and Service	Canon USA INC	64045	8/31/2013
Copier Rental and Service	Canon Business Solutions	64046	8/31/2013
Copier Rental and Service	Ricoh USA Inc	64039	8/31/2013
Dell Western States Cooperative Agreement			
Computer Contract (WSCA)	Dell Marketing LP	70256	8/31/2014
Electrical Supply	Jewel Electric	75179	12/31/2013
HVAC Supply and Equipment	Charles F. Connolly Dist	81039	2/28/2014
Industrial Supply	WW Grainger	79875	2/28/2014
Office Supplies and Equipment	Staples Contract and Commercial, Inc	77249	7/31/2014
Paint & Related Supplies	Sherwin Williams	82236	7/31/2014
Paint & Related Supplies	Riccardi Brothers	82224	7/31/2014
Paper + Printing	Central Lewmar A Div of International Paper	81662	6/14/2015
Postage and Mailing Machines/Service	Pitney Bowes	75237	9/30/2013
Records Management	DocuSafe	81557	6/30/2017
Software Licensee and Related Services	Dell Marketing LP	77003	6/30/2015
Software Licensee and Related Services	Hewlett Packard Compant Government/Education Sales	70262	8/31/2014
Teaching Supply and Playground Equipment	S&S Worldwide Inc	80976	2/28/2015
Wireless Devices and Services	Verizon Wireless	82503	1/31/2017

HOUSING AUTHORITY OF BERGEN COUNTY  
ONE BERGEN COUNTY PLAZA, FL 2  
HACKENSACK, NEW JERSEY

RESOLUTION 2013-31

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY RATIFYING A CONTRACT WITH DELTA DENTAL OF NEW JERSEY, INC., DELTA DENTAL PLAZA, 1639 RT. 10, PARSIPPANY, NEW JERSEY, FOR DENTAL INSURANCE CONVERGENCE FOR THE PERIOD BEGINNING APRIL 1, 2013 TO MARCH 31, 2014.

WHEREAS, the Housing Authority of Bergen County currently has dental insurance with Delta Dental of New Jersey; and

WHEREAS, staff has had the broker provide insurance options from multiple insurance providers and potential cost savings for the Authority and unanimously recommends continuing with Delta Dental of NJ at a savings of 5%, for a total amount of \$110,157.29.

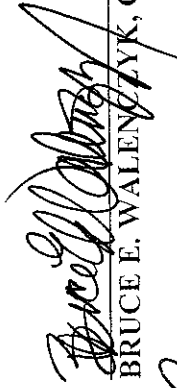
NOW, THEREFORE, BE IT RESOLVED, that the Commissioners of the Housing Authority of Bergen County do hereby ratify the execution of a contract by the Executive Director with Delta Dental of NJ for the aforementioned sum, for the period beginning April 1, 2013 ending on March 31, 2014.


Resolution adopted as read on motion by Commissioner English Rollieson  
seconded by Commissioner DiPisa.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Mark DiPisa	✓			
Joanne English Rollieson	✓			
Steven E. Kopf	✓			
Kay Nest				✓
Danielle Peterson	✓			✓
Andrew Rudman				
Bruce E. Walenczyk	✓			

March 28, 2013  
DATE

  
BRUCE E. WALENCZYK, CHAIRMAN

  
DOMINGO SENANDE, EXECUTIVE DIRECTOR/SECRETARY

HOUSING AUTHORITY OF BERGEN COUNTY  
ONE BERGEN COUNTY PLAZA, FL 2  
HACKENSACK, NEW JERSEY

RESOLUTION 2013-32

RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE HOUSING  
AUTHORITY OF BERGEN COUNTY AUTHORIZING THE SUBMISSION OF  
THE EXECUTIVE DIRECTOR'S CERTIFICATION AND THIS RESOLUTION  
OF COMPLIANCE TO THE NEW JERSEY DEPARTMENT OF COMMUNITY  
AFFAIRS.

WHEREAS, the State of New Jersey, Department of Community Affairs has requested that each housing authority submit a certification of the Executive Director and a resolution of compliance detailing the status of each Commissioner's term, source of appointment and training status and the training status of the Executive Director along with a copy of any written Executive Director's contract; and

WHEREAS, Executive Director Domingo Senande has prepared the attached Certification detailing the source of appointment, training status and term status of each Commissioner as well as his own training status and contract.


NOW THEREFORE BE IT RESOLVED by the Board of Commissioners of the Housing Authority of the County of Bergen that the Executive Director be and hereby is authorized to submit the Executive Director's Certification of Compliance and any accompanying documentation along with this resolution to the State of New Jersey, Department of Community Affairs.

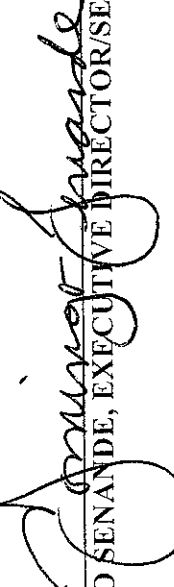
Resolution adopted as read on motion by Commissioner English Rollieson  
seconded by Commissioner DiPisa.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Mark DiPisa	✓			
Joanne English Rollieson	✓			
Steven E. Kopf	✓			
Kay Nest				✓
Danielle Peterson	✓			
Andrew Rudman				✓
Bruce E. Walenczyk	✓			

March 28, 2013  
DATE

  
BRUCE E. WALENCZYK, CHAIRMAN

  
DOMINGO SENANDE, EXECUTIVE DIRECTOR/SECRETARY

HOUSING AUTHORITY OF BERGEN COUNTY  
ONE BERGEN COUNTY PLAZA, FL 2  
HACKENSACK, NEW JERSEY

RESOLUTION 2013-33

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AUTHORIZING THE CHAIRMAN AND/OR EXECUTIVE DIRECTOR TO RENEW THE MANAGEMENT AGREEMENT WITH THE TETERBORO I HOUSING CORPORATION, EFFECTIVE JANUARY 1, 2013 THROUGH DECEMBER 31, 2013.

WHEREAS, the Housing Authority of Bergen County has been the Managing Agent for the Teterboro I Housing Corporation, since its inception; and

WHEREAS, the Housing Authority of Bergen County does wish to renew the Management Agreement with the Teterboro I Housing Corporation, for the management of said development; and

WHEREAS, a mutually acceptable Management Agreement (attached hereto and made a part of this resolution) has been prepared for review and approval by counsel prior to its execution.


NOW, THEREFORE, BE IT RESOLVED, that the Commissioners of the Housing Authority of Bergen County do hereby authorize the Chairman and/or Executive Director to execute a Management Agreement with the Teterboro I Housing Corporation, effective January 1, 2013 through December 31, 2013.

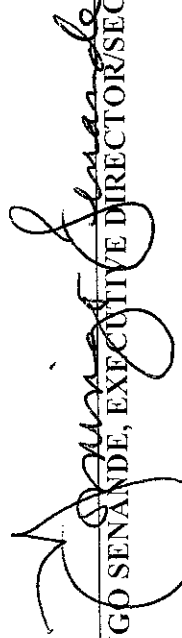
Resolution adopted as read on motion by Commissioner English Rollieson seconded by Commissioner DiPisa.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Mark DiPisa	✓			
Joanne English Rollieson	✓			
Steven E. Kopf	✓			
Kay Nest				✓
Danielle Peterson	✓			
Andrew Rudman				✓
Bruce E. Walenczyk	✓			

March 28, 2013  
DATE

  
BRUCE E. WALENCZYK, CHAIRMAN

  
DOMINGO SENANDE, EXECUTIVE DIRECTOR/SECRETARY

HOUSING AUTHORITY OF BERGEN COUNTY  
 ONE BERGEN COUNTY PLAZA, FL 2  
 HACKENSACK, NEW JERSEY

RESOLUTION 2013-34

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY APPROVING THE WRITE-OFF OF UNCOLLECTED RENTS AS STATED IN THE DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) HANDBOOK 7511.1 FOR PUBLIC HOUSING ACCOUNTING, COLLECTION LOSSES.

WHEREAS, under the provisions of Handbook 7511.1, the Department of Housing and Urban Development (HUD) requires a board resolution to write-off the uncollected rent for the following:

Housing Authority of Bergen County  
 A/R - Write-offs  
 As of 3/15/2013

Name	Building	Unit #	Recommend Write-off	Senior	Comments
Kim, Sang K	East Rutherford	ERS4	717.11	Yes	Deceased only \$827.50 in assets per last report.
Irivera, Carmen	Mehwahli	702-7	85.52		Moved out 10/31 in collections no results, No assets last report.
Ariceta, Thomas	Dumont	CJ305	227.98		Evicted 4/30/12 in collections deemed uncollectable.
Serpkov, Vladimir	Dumont	DU311	715.67		In Collection No results
			<u>1,746.28</u>		

WHEREAS, legal counsel for the Housing Authority of Bergen County has reviewed said accounts and recommended that they be closed.

NOW, THEREFORE, BE IT RESOLVED, that the Commissioners of the Housing Authority of Bergen County hereby approve the write-off of the uncollected rents as listed above and shall be effective as of March 31, 2013.

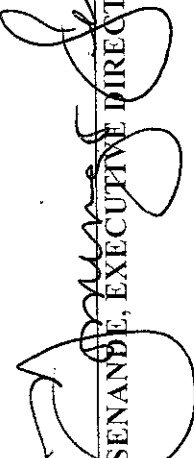
Resolution adopted as read on motion by Commissioner English Rollieson seconded by Commissioner DiPisa.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Mark DiPisa	✓			
Joanne English Rollieson	✓			
Steven E. Kopf	✓			
Kay Nest				✓
Danielle Peterson	✓			
Andrew Rudman				✓
Bruce E. Walencyk	✓			

March 28, 2013  
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