

HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY

RESOLUTION 2012-241

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY
OF BERGEN COUNTY APPROVING THE ACCOUNT PAYABLE FOR THE
PERIOD OF 11/20/12 – 12/14/12.

WHEREAS, the attached listing of Accounts Payable for the period of
11/20/12 – 12/14/12, was reviewed and found acceptable; and

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the
Housing Authority of Bergen County do hereby approve payment of all checks identified
on the attached listing for the period of 11/20/12 – 12/14/12 in the amount of Three
Hundred, Twenty-Eight Thousand and One Hundred and Fifty-Three Dollars
(\$328,153.08) and Eight Cents.

Resolution adopted as read on motion by Commissioner English Rollieson
seconded by Commissioner Walenczyk.

Upon roll call the Ayes and Nays were as follows:

| Commissioners | Ayes | Nays | Abstain | Absent |
|--------------------------|------|------|---------|--------|
| Kay Nest | ✓ | | | |
| Mark DiPisa | | | | ✓ |
| Joanne English Rollieson | ✓ | | | |
| Danielle Peterson | | | | ✓ |
| Andrew Rudman | | | | ✓ |
| Joseph Rutch | ✓ | | | |
| Bruce Walenczyk | ✓ | | | |

December 20, 2012

DATE

Kay Nest
KAY NEST, VICE-CHAIRPERSON

Domingo Senande
DOMINGO SENANDE, EXECUTIVE DIRECTOR/SECRETARY

HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY

RESOLUTION 2012-242

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY APPROVING THE ACCOUNTS PAYABLE FOR THE PERIOD OF 11/20/12 - 12/14/12 FOR THE HOUSING DEVELOPMENT CORPORATION OF BERGEN COUNTY.

WHEREAS, the attached listing of Accounts Payable for the period of 11/20/12 - 12/14/12 for the Housing Development Corporation of Bergen County, was reviewed and found acceptable; and

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Housing Authority of Bergen County do hereby approve payment of all checks identified on the attached listing for the period of 11/20/12 - 12/14/12 in the amount of One Hundred, Three Thousand and Six Hundred and Two Dollars (\$103,602.63) and Sixty-Three Cents.

Resolution adopted as read on motion by Commissioner English Rollieson seconded by Commissioner Walencyk.

Upon roll call the Ayes and Nays were as follows:

| Commissioners | Ayes | Nays | Abstain | Absent |
|--------------------------|------|------|---------|--------|
| Kay Nest | ✓ | | | |
| Mark DiPisa | | | | ✓ |
| Joanne English Rollieson | ✓ | | | |
| Danielle Peterson | | | | ✓ |
| Andrew Rudman | | | | ✓ |
| Joseph Rutch | ✓ | | | |
| Bruce Walencyk | ✓ | | | |

December 20, 2012
DATE

Kay Nest
KAY NEST, VICE-CHAIRPERSON

Domingo Senande
DOMINGO SENANDE, EXECUTIVE DIRECTOR/SECRETARY

HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY

RESOLUTION 2012-243

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AUTHORIZING THE APPOINTMENT OF A FUND COMMISSIONER TO REPRESENT THE AUTHORITY IN THE NEW JERSEY PUBLIC HOUSING AUTHORITY JOINT INSURANCE FUND.

WHEREAS, the Housing Authority of Bergen County is a member of the New Jersey Public Housing Authority Joint Insurance Fund; and

WHEREAS, the bylaws of said Fund require that each member Housing Authority appoint a Fund Commissioner to represent and serve the Authority as its representative to said Fund.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the Housing Authority of Bergen County do hereby appoint Domingo Senande as its Fund Commissioner for the New Jersey Public Housing Authority Joint Insurance Fund for the Fund Year 2013.

Resolution adopted as read on motion by Commissioner English Rollieson, seconded by Commissioner Walencyk.

Upon roll call the Ayes and Nays were as follows:

| Commissioners | Ayes | Nays | Abstain | Absent |
|--------------------------|------|------|---------|--------|
| Kay Nest | ✓ | | | |
| Mark DiPisa | | | | ✓ |
| Joanne English Rollieson | ✓ | | | |
| Danielle Peterson | | | | ✓ |
| Andrew Rudman | | | | ✓ |
| Joseph Rutch | ✓ | | | |
| Bruce Walencyk | ✓ | | | |

December 20, 2012

DATE

Kay Nest
KAY NEST, VICE-CHAIRPERSON

Domingo Senande
DOMINGO SENANDE, EXECUTIVE DIRECTOR/SECRETARY

HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY

RESOLUTION 2012-244

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AUTHORIZING THE RENEWAL OF THE AUTHORITY'S MEMBERSHIP IN THE NEW JERSEY PUBLIC HOUSING AUTHORITY JOINT INSURANCE FUND.

WHEREAS, Public Housing Authorities in the State of New Jersey are permitted to join together to form a Joint Insurance Fund as permitted by NJSA 40A:1036; and 42 U.S.C. 14-37 et.seq.; and

WHEREAS, the statutes regulating the creation and establishment of a Joint Insurance Fund contain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such fund; and

WHEREAS, the governing body of the Housing Authority of Bergen County has determined that membership in the Joint Insurance Fund is in the best interest of the Authority.

NOW THEREFORE, BE IT RESOLVED, that the governing body of the Authority does hereby resolve and agree to renew its membership in the NJPHA Joint Insurance Fund, effective January 1, 2013 to expire on December 31, 2015 for the purpose of establishing the following types of coverage:

1. Workers' Compensation and Employer's Liability;
2. Liability, other than motor vehicle;
3. Property Damage, other than motor vehicle;
4. Motor Vehicle.
5. Public Officials Liability/Employment Practices Liability

BE IT FURTHER RESOLVED that the Executive Director is authorized to execute the application for membership and the accompanying certification on behalf of the Housing Authority of Bergen County; and

BE IT FURTHER RESOLVED that the governing body is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying their membership in the FUND as are required by the FUND'S Bylaws and to deliver same to the Administrator of the FUND with the express reservation that said document shall become effective only upon the applicant's admission to the FUND following approval by the FUND, passage by the Authority of a Resolution Accepting Assessment and approval by the New Jersey Department of Insurance and the Department of Community Affairs.

Resolution adopted as read on motion by Commissioner English-Rollieson
seconded by Commissioner Walenczyk.

Upon roll call the Ayes and Nays were as follows:

| Commissioners | Ayes | Nays | Abstain | Absent |
|--------------------------|------|------|---------|--------|
| Kay Nest | ✓ | | | |
| Mark DiPisa | | | | ✓ |
| Joanne English Rollieson | ✓ | | | |
| Danielle Peterson | | | | ✓ |
| Andrew Rudman | | | | ✓ |
| Joseph Rutch | ✓ | | | |
| Bruce Walenczyk | ✓ | | | |

December 20, 2012
DATE

Kay Nest
KAY NEST, VICE-CHAIRPERSON

Domingo Senande
DOMINGO SENANDE, EXECUTIVE DIRECTOR/SECRETARY

HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY

RESOLUTION 2012-245

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AUTHORIZING THE CHAIRMAN AND/OR EXECUTIVE DIRECTOR TO EXECUTE CONTRACTS FOR GROUNDS MAINTENANCE AND LANDSCAPING AT VARIOUS LOCATIONS FOR THE 2013 & 2014 SEASON.

WHEREAS, the Contracting Officer of the Housing Authority of Bergen County accepted bids and publicly opened same on November 14, 2012, for Ground Maintenance and Landscaping Services for the 2013 & 2014 season; and

WHEREAS, six bids were accepted and after careful evaluation they were all deemed responsive and the lowest responsive bidders, as attached hereto, were as follows:

D'Onofrio & Son Landscaping, Inc.: Boiling Springs Gardens, Brookside Gardens, David F. Roche Apts., Hasbrouck Heights Senior Housing, Ramsey Public Housing, Ridgcrest Apts., Saddle River Senior Housing and Teterboro Housing.

Better Image Landscapes, Inc.: Carucci Apts., Fairview Gardens, Franklin Heights, Garden House, Grove Gardens, Highland View Apts., Silver Maple Gardens, Valley Place and The Manor on Paris.

Ascape Landscape & Construction Corp.: Lehmann Gardens, Mahwah Public Housing and Old Tappan Commons.

WHEREAS, the Contracting Officer confirms that the Housing Authority has had a positive previous experience with each contractor and they are qualified and possess the experience to satisfactorily complete this project; and

WHEREAS, the Contracting Officer confirms that sufficient funds are available to compensate the contractors for the entire scope of work, as confirmed by the attached certification of funds

WHEREAS, the Contracting Officer recommends that the Board of Commissioners approve a resolution awarding a two (2) year contract for the 2013 & 2014 season to aforementioned contractors; and

WHEREAS, this contract is awarded pursuant to a fair and open procurement process.

NOW, THEREFORE, BE IT RESOLVED, that the Commissioners of the Housing Authority of Bergen County do hereby authorize the Chairman and/or Executive Director to execute contracts with D'Onofrio & Son Landscaping Inc., Better Image Landscapes, Inc., and Ascape Landscape & Construction Corp., at the aforementioned locations, for the period of two (2) years, for the amounts as outlined in the attached bid tabulation.

Resolution adopted as read on motion by Commissioner English Roblison, seconded by Commissioner Walenczyk.

Upon roll call vote Ayes and Nays were as follows:

| Commissioners | Ayes | Nays | Abstain | Absent |
|--------------------------|------|------|---------|--------|
| Kay Nest | ✓ | | | |
| Mark DiPisa | | | | ✓ |
| Joanne English Rollieson | ✓ | | | ✓ |
| Danielle Peterson | | | | ✓ |
| Andrew Rudman | | | | ✓ |
| Joseph Rutch | ✓ | | | |
| Bruce Walencyk | ✓ | | | |

December 20, 2012
DATE

Kay Nest
KAY NEST, VICE-CHAIRPERSON

Domingo Senande
DOMINGO SENANDE, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY
25 ROCKWOOD PLACE, SUITE 205
ENGLEWOOD, NEW JERSEY**

RESOLUTION 2012-246

**RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF
BERGEN COUNTY ADOPTING THE ANNUAL BUDGET FOR THE FISCAL
YEAR BEGINNING APRIL 1, 2012 AND ENDING MARCH 31, 2013.**

WHEREAS, the Annual Budget and Capital Budget for the Housing Authority for the fiscal year beginning April 1, 2012 and ending March 31, 2013, has been presented for adoption before the Members of the Housing Authority of Bergen County at its open public meeting of December 20, 2012; and

WHEREAS, the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$45,321,003.00. Total Appropriations, including any Accumulated Deficit if any, of \$46,576,833.00 and Total Fund Balance utilized of \$1,255,830.00; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$890,000.00 and Total Fund Balance planned to be utilized as funding thereof, of \$0; and

WHEREAS, the schedule of rents, fees and other user charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.L.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE, BE IT RESOLVED, that the Commissioners of the Housing Authority of Bergen County, at a open public meeting held on December 20, 2012, that the Annual Budget, including appended Supplemental Schedules, and the Capital Budget/Program of the Housing Authority for the fiscal year beginning April 1, 2012 and ending March 31, 2013, is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

Resolution adopted as read on motion by Commissioner English Rollieson, seconded by Commissioner Walen e 24K.

Upon roll call the Ayes and Nays were as follows:

| Commissioners | Ayes | Nays | Abstain | Absent |
|--------------------------|------|------|---------|--------|
| Kay Nest | ✓ | | | |
| Mark DiPisa | | | | ✓ |
| Joanne English Rollieson | ✓ | | | |
| Danielle Peterson | | | | ✓ |
| Andrew Rudman | | | | ✓ |
| Joseph Rutch | ✓ | | | |
| Bruce Walencyk | ✓ | | | |

December 20, 2012
DATE

Kay Nest
KAY NEST, VICE-CHAIRPERSON

Domingo Senande
DOMINGO SENANDE, EXECUTIVE DIRECTOR/SECRETARY