

**HOUSING AUTHORITY OF BERGEN COUNTY
25 ROCKWOOD PLACE, SUITE 205
ENGLEWOOD, NEW JERSEY**

RESOLUTION 2012-61

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY APPROVING THE ACCOUNT PAYABLE FOR THE PERIOD OF 05/10/12 – 06/11/12.

WHEREAS, the attached listing of Accounts Payable for the period of 05/10/12 – 06/11/12, was reviewed and found acceptable; and

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Housing Authority of Bergen County do hereby approve payment of all checks identified on the attached listing for the period of 05/10/12 – 06/11/12 in the amount of Four Hundred, Ninety-Four Thousand and One Hundred and Thirty-Eight Dollars (\$494,138.74) and Seventy-Four Cents.

Resolution adopted as read on motion by Commissioner Hernandez
seconded by Commissioner Nest.

Upon roll call the Ayes and Nays were as follows:

Commissioners	Ayes	Nays	Abstain	Absent
James Rotundo	✓			
Kay Nest	✓			
Junior Hernandez	✓			
Danielle Peterson				✓
Andrew Rudman				✓
Joseph Rutch	✓			
Lauren Marie Zyriek	✓			

June 18, 2012
DATE



JAMES ROTUNDO, CHAIRMAN



DOMINGO SENANDE, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY
25 ROCKWOOD PLACE, SUITE 205
ENGLEWOOD, NEW JERSEY**

RESOLUTION 2012-62

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY APPROVING THE ACCOUNTS PAYABLE FOR THE PERIOD OF 05/11/12 – 06/11/12 FOR THE HOUSING DEVELOPMENT CORPORATION OF BERGEN COUNTY.

WHEREAS, the attached listing of Accounts Payable for the period of 05/11/12 – 06/11/12 for the Housing Development Corporation of Bergen County, was reviewed and found acceptable; and

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Housing Authority of Bergen County do hereby approve payment of all checks identified on the attached listing for the period of 05/11/12 – 06/11/12 in the amount of Four Hundred, Twenty-One Thousand and Six Hundred and Eighty-Nine Dollars (\$421,689.98) and Ninety-Eight Cents.

Resolution adopted as read on motion by Commissioner Hernandez
seconded by Commissioner Nest.

Upon roll call the Ayes and Nays were as follows:

Commissioners	Ayes	Nays	Abstain	Absent
James Rotundo	✓			
Kay Nest	✓			
Junior Hernandez	✓			
Danielle Peterson				✓
Andrew Rudman				✓
Joseph Rutch	✓			
Lauren Marie Zyriek	✓			

June 18, 2012
DATE



JAMES ROTUNDO, CHAIRMAN



DOMINGO SENANDE, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY
25 ROCKWOOD PLACE, SUITE 205
ENGLEWOOD, NEW JERSEY**

RESOLUTION 2012-63

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY APPROVING A CONTRACT WITH LAN ASSOCIATES, 445 GODWIN AVENUE, MIDLAND PARK, NJ FOR A/E SERVICES FOR THE REPLACEMENT OF NATURAL GAS FIRED BOILER AND DOMESTIC HOT WATER HOLDING TANK AT LEHMANN GARDENS.

WHEREAS, on June 6, 2012, the Contracting Officer a proposal for the A/E services for the replacement of natural gas fired boiler and domestic hot water holding tank at Lehmann Gardens from LAN Associates, and

WHEREAS, LAN Associates, submitted a proposal for \$9,400 which was deemed responsive after careful evaluation; and

WHEREAS, the Contracting Officer confirms that the HABC has had favorable prior experience with this firm and the they are qualified and possess the experience to satisfactorily complete this project, as per the specification dated April 2012; and

WHEREAS, the Contracting Officer confirms sufficient funds are available to compensate the consultant for the entire scope of work and recommends that the Board of Commissioners approve awarding the contract to LAN Associates

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Housing Authority of Bergen County do hereby approve awarding a contract to LAN Associates, 445 Godwin Avenue, Midland Park, NJ for A/E services for the replacement of natural gas fired boiler and domestic hot water holding tank at Lehmann Gardens.

Resolution adopted as read on motion by Commissioner Hernandez
seconded by Commissioner Nest.

Upon roll call the Ayes and Nays were as follows:

Commissioners	Ayes	Nays	Abstain	Absent
James Rotundo	✓			
Kay Nest	✓			
Junior Hernandez	✓			
Danielle Peterson				✓
Andrew Rudman				✓
Joseph Rutch	✓			
Lauren Marie Zyriek	✓			

June 18, 2012
DATE


JAMES ROTUNDO, CHAIRMAN


DOMINGO SENANDE, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY
25 ROCKWOOD PLACE, SUITE 205
ENGLEWOOD, NEW JERSEY**

RESOLUTION 2012-64

**RESOLUTION BY THE COMMISSIONERS OF THE HABC REVISING
RESOLUTION 2011-107 TO AUTHORIZE CHANGE ORDER #3 FOR THE
BOILER REPLACEMENT PROJECT AT CARUCCI APARTMENTS.**

WHEREAS, on December 19, 2011, the HABC adopted Resolution No. 2011-108 authorizing the Director of the Weatherization Department of the Bergen County Community Action Partnership, Inc., to execute a contract with Excelsior Plumbing Co., Inc., on behalf of the Housing Authority of Bergen County for the amount of One Hundred, Thirty-Nine Thousand and Five Hundred Dollars (\$128,500.00) and Zero Cents for the Boiler Replacement project at Carucci Apartments; and

WHEREAS, this project is funded through a Bergen County Community Action Corporation (BCCAP) Grant; and

WHEREAS, the contractor discovered various inconsistencies which prevented him from properly completing the project according to Code and Local requirements and require the Housing Authority to expend additional money to properly complete the project in the amount of Five Hundred and Thirty-Five Dollars (\$535.00) and Zero Cents; and

WHEREAS, the aforementioned issues constituted an emergency and the Housing Authority determined that it was prudent to procure the services of an independent consultant to review the plans and propose a proper solution in correcting said deficiencies; and

WHEREAS, LAN Associates did an extensive evaluation and submitted a report and updated plans on how to best resolve the issues; and

WHEREAS, as a result of the changes to the system done by LAN Associates, the contractor was required to have Thermco, the boiler system representative return to the site to start up and test all of the units and put the system in normal operation; and

WHEREAS, the BCCAP has agreed to fund the first ten percent (10%) of any change order which may arise out of this project, up to a total of Twelve Thousand, Eight Hundred and Fifty Dollars (\$12,850.00) and Zero Cents, amount which was attained through Change Order #1; and

WHEREAS, the Housing Authority has agreed to directly compensate the contractor for the total amount of Change Order #3 in the amount of \$535.00; and

WHEREAS, the Housing Authority shall report to the Director of NJDCA all change orders which exceed the twenty percent (20%) allowable under N.J.A.C. 5:30-11.3(a) 9 and shall request prior written approval from the State Monitor authorizing all change orders; and

WHEREAS, ALSA has reviewed the proposed change order price and determined the quote to be appropriate and reasonable for the scope of the work and authorized the expenditure; and

WHEREAS, the Contracting Officer confirms that sufficient funds are available to compensate the contractor for this change order and recommends that the Board of Commissioners of the Housing Authority approve a resolution authorizing the expenditure of Change Order #3.

NOW, THEREFORE, BE IT RESOLVED, that the Commissioners of the Housing Authority of Bergen County do hereby approve Change Order #3 increasing the total contract amount as follows:

Contract Amount:	\$128,500.00
Change Order #1 Amount:	\$ 31,449.42
Change Order #2 Amount:	\$ 18,520.00

Change Order #3 Amount: \$ 535.00
 Revised Contract Amount \$179,004.42

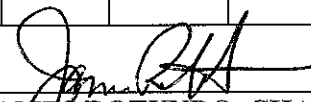
BE IT FURTHER RESOLVED that the records of the Housing Authority of Bergen County be revised to reflect this amendment immediately.

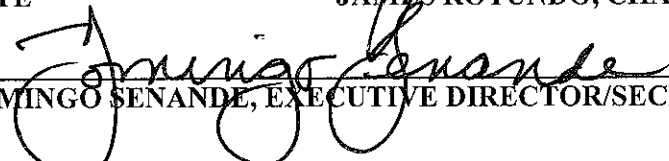
Resolution adopted as read on motion by Commissioner Hernandez,
 seconded by Commissioner Nest.

Upon roll call the Ayes and Nays were as follows:

Commissioners	Ayes	Nays	Abstain	Absent
James Rotundo	✓			
Kay Nest	✓			
Junior Hernandez	✓			
Danielle Peterson				✓
Andrew Rudman				✓
Joseph Rutch	✓			
Lauren Marie Zyriek	✓			

June 18, 2012
 DATE


 JAMES ROTUNDO, CHAIRMAN


 DOMINGO SENANDE, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY
25 ROCKWOOD PLACE, SUITE 205
ENGLEWOOD, NEW JERSEY**

RESOLUTION 2012-65

**RESOLUTION BY THE COMMISSIONERS OF THE HABC REVISING
RESOLUTION 2011-107 TO AUTHORIZE CHANGE ORDER #3 FOR THE
BOILER REPLACEMENT PROJECT AT DAVID F. ROCHE APARTMENTS.**

WHEREAS, on December 19, 2011, the HABC adopted Resolution No. 2011-107 authorizing the Director of the Weatherization Department of the Bergen County Community Action Partnership, Inc., to execute a contract with Excelsior Plumbing Co., Inc., on behalf of the Housing Authority of Bergen County for the amount of One Hundred, Thirty-Nine Thousand and Five Hundred Dollars (\$139,500.00) and Zero Cents for the Boiler Replacement project at David F. Roche Apartments; and

WHEREAS, this project is funded through a Bergen County Community Action Corporation (BCCAP) Grant; and

WHEREAS, the contractor discovered various inconsistencies which prevented him from properly completing the project according to Code and Local requirements and require the Housing Authority to expend additional money to properly complete the project in the amount of Six Hundred and One Dollars (\$601.88) and Eighty-Eight Cents; and

WHEREAS, LAN Associates did an extensive evaluation and submitted a report and updated plans on how to best resolve the issues; and

WHEREAS, the aforementioned issues constituted an emergency and the Housing Authority determined that it was prudent to procure the services of an independent consultant to review the plans and propose a proper solution in correcting said deficiencies; and

WHEREAS, LAN Associates did an extensive evaluation and submitted a report and updated plans on how to best resolve the issues; and

WHEREAS, as a result of the changes to the system done by LAN Associates, the contractor was required to have Thermco, the boiler system representative return to the site to start up and test all of the units and put the system in normal operation; and

WHEREAS, the BCCAP has agreed to fund the first ten percent (10%) of any change order which may arise out of this project, up to a total of Thirteen Thousand, Nine Hundred and Fifty Dollars (\$13,950.00) and Zero Cents, amount which was attained through Change Order #1; and

WHEREAS, the Housing Authority has agreed to directly compensate the contractor for the total amount of Change Order #3 in the amount of \$601.88; and

WHEREAS, the Housing Authority shall report to the Director of NJDCA all change orders which exceed the twenty percent (20%) allowable under N.J.A.C. 5:30-11.3(a) 9 and shall request prior written approval from the State Monitor authorizing all change orders; and

WHEREAS, the Contracting Officer confirms that sufficient funds are available to compensate the contractor for this change order and recommends that the Board of Commissioners of the Housing Authority approve a resolution authorizing the expenditure of Change Order #3.

NOW, THEREFORE, BE IT RESOLVED, that the Commissioners of the Housing Authority of Bergen County do hereby approve Change Order #3 increasing the total contract amount as follows:

Contract Amount:	\$139,500.00
Change Order #1 Amount:	\$ 18,367.37
Change Order #2 Amount:	\$ 23,054.00

Change Order #3 Amount \$ 601.88
 Revised Contract Amount \$181,825.25

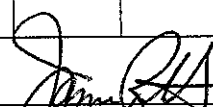
BE IT FURTHER RESOLVED that the records of the Housing Authority of Bergen County be revised to reflect this amendment immediately.

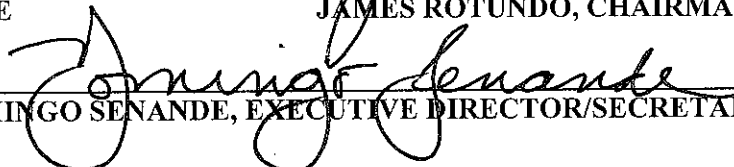
Resolution adopted as read on motion by Commissioner Hernandez
 seconded by Commissioner Nest.

Upon roll call the Ayes and Nays were as follows:

Commissioners	Ayes	Nays	Abstain	Absent
James Rotundo	✓			
Kay Nest	✓			
Junior Hernandez	✓			
Danielle Peterson				✓
Andrew Rudman				✓
Joseph Rutch	✓			
Lauren Marie Zyriek	✓			

June 18, 2012
 DATE


 JAMES ROTUNDO, CHAIRMAN


 DOMINGO SENANDE, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY
25 ROCKWOOD PLACE, SUITE 205
ENGLEWOOD, NEW JERSEY 07631**

RESOLUTION 2012-66

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AUTHORIZING THE CHAIRMAN AND/OR EXECUTIVE DIRECTOR TO EXECUTE A CONTRACT WITH W.B. MASON CO., INC., 575 SECAUCUS ROAD, SECAUCUS, FOR OFFICE SUPPLIES CATALOG SALES FOR THE PERIOD OF TWO YEARS BEGINNING JULY 1, 2012 AND EXPIRING ON JUNE 30, 2014.

WHEREAS, June 5, 2012, the Contracting Officer accepted bids and publicly opened same for office supplies catalog sales and one bid was accepted; and

WHEREAS, after careful evaluation, the proposal submitted by W.B. Mason Co., Inc., for a discount of 41.7% for catalog prices and 48% discount on all office furniture direct was deemed responsive; and

WHEREAS, the Contracting Officers confirms that the Authority has a favorable working relationship with W.B. Mason Co., Inc. and that said contractor possesses the experience to satisfactorily complete the project; and.

WHEREAS, the Contracting Officer and recommends that the contract be awarded to the aforementioned contractor based in the attached results, for a period of two (2) years; and

WHEREAS, all multiple year contracts shall be awarded contingent upon fund availability in the following year's budget and in the event of unavailability of sufficient funds, the Authority reserves the right to cancel this contract; and

WHEREAS, this contract is awarded pursuant to a fair and open procurement process; and

WHEREAS, said contract will be reviewed and approved by Counsel prior to its execution.

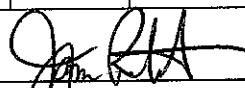
NOW, THEREFORE, BE IT RESOLVED, that the Commissioners of the Housing Authority of Bergen County do hereby authorize the Chairman and/or Executive Director to execute a contract with W.B. Mason Co., Inc., for office supplies catalog sales for the period of two years beginning July 1, 2012 and expiring on June 30, 2014.

Resolution adopted as read on motion by Commissioner Hernandez,
seconded by Commissioner Nest.

Upon roll call the Ayes and Nays were as follows:

Commissioners	Ayes	Nays	Abstain	Absent
James Rotundo	✓			
Kay Nest	✓			
Junior Hernandez	✓			
Danielle Peterson				✓
Andrew Rudman				✓
Joseph Rutch	✓			
Lauren Marie Zyriek	✓			

June 18, 2012
DATE


JAMES ROTUNDO, CHAIRMAN


DOMINGO SENANDE, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY
25 ROCKWOOD PLACE, SUITE 205
ENGLEWOOD, NEW JERSEY 07631**

RESOLUTION 2012-67

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AUTHORIZING THE CHAIRMAN AND/OR EXECUTIVE DIRECTOR TO EXECUTE A CONTRACT WITH INTERLINE BRANDS D/B/A SEXAUER, 701 MARCO BLVD., JACKSONVILLE, FL AND HD SUPPLY FACILITIES MAINTENANCE, 10641 SCREPPS SUMMIT CT., SAN DIEGO, CA, FOR CATALOG SALES FOR THE PERIOD OF TWO YEARS BEGINNING JULY 1, 2012 AND EXPIRING ON JUNE 30, 2014.

WHEREAS, May 15, 2012, the Contracting Officer accepted bids and publicly opened same for catalog sales and three bids were accepted; and

WHEREAS, after careful evaluation, two bids were deemed responsive; and

WHEREAS, Interline Brands d/b/a Sexauer submitted a discount of 15% and HD Supply Facilities Maintenance submitted a discount of 55% and a 2% annual rebate on all purchases; and

WHEREAS, the specification dated April 2012 allow the Contracting Officer to award the total bid to the bidder whose total sum is the low bid or to award each separately to the lowest responsible bidder(s) meeting the specifications; and

WHEREAS, the Contracting Officer feels that it would be in the best interest of the HABC to qualify both vendors and to award each item separately to the lowest responsible vendor, effectively allowing the purchasing department to procure price quotes for supplies of identical kind from various suppliers who were awarded contracts and supplies will finally be purchased from the vendor who submits the lowest pricing; and

WHEREAS, the Contracting Officers confirms that the Authority has a favorable working relationship with both Interline Brands d/b/a Sexauer and HD Supply Facilities Maintenance and that said contractors possess the experience to satisfactorily complete the project; and

WHEREAS, the Contracting Officer and recommends that the contract be awarded to the aforementioned contractor based in the attached results, for a period of two (2) years; and

WHEREAS, all multiple year contracts shall be awarded contingent upon fund availability in the following year's budget and in the event of unavailability of sufficient funds, the Authority reserves the right to cancel this contract; and

WHEREAS, this contract is awarded pursuant to a fair and open procurement process; and

WHEREAS, said contract will be reviewed and approved by Counsel prior to its execution.

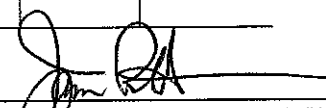
NOW, THEREFORE, BE IT RESOLVED, that the Commissioners of the Housing Authority of Bergen County do hereby authorize the Chairman and/or Executive Director to execute a contract with Interline Brands d/b/a Sexauer and HD Supply Facilities Maintenance, for catalog sales for the period of two years beginning July 1, 2012 and expiring on June 30, 2014.

Resolution adopted as read on motion by Commissioner Hernandez,
seconded by Commissioner Nest.

Upon roll call the Ayes and Nays were as follows:

Commissioners	Ayes	Nays	Abstain	Absent
James Rotundo	✓			
Kay Nest	✓			
Junior Hernandez	✓			
Danielle Peterson				✓
Andrew Rudman				✓
Joseph Rutch	✓			
Lauren Marie Zyriek	✓			

June 18, 2012
DATE



JAMES ROTUNDO, CHAIRMAN



DOMINGO SENANDE, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY
25 ROCKWOOD PLACE, SUITE 205
ENGLEWOOD, NEW JERSEY**

RESOLUTION 2012-68

**RESOLUTION BY THE COMMISSIONERS OF THE HABC REVISING
RESOLUTION 2011-107 TO AUTHORIZE CHANGE ORDER #1 FOR WINDOW
WASHING SERVICES AT VARIOUS LOCATIONS.**

WHEREAS, on April 16, 2012, the HABC adopted Resolution No. 2012-51 authorizing the Chairman and/or Executive Director to execute a contract with Pritchard Industries, Inc., the for window washing services at various locations; and

WHEREAS, the aforementioned contractor was determined to be the lowest responsible vendor for the referenced services; and

WHEREAS, after further calculation of the total costs submitted by this vendor, it was found that they had made a mathematical error in computing the total cost for David F. Roche Apts.; and

WHEREAS, the Contracting Officer is convinced that the vendor obviously made a clear mistake when reading the intended total number of windows for the aforementioned location; and

WHEREAS, in allowing the contractor to submit a change order to correct the mistake, the original cost submitted in the amount of \$2,496.90 will be increased by \$619.92, bringing the total amount for David F. Roche Apts., to \$3,116.92 and the total amount of the entire contract to \$21,565.18; and

WHEREAS, allowing the re-calculation and correction of this error will not compromise the integrity if the Authority's public bidding process and the Contracting Officer recommends that the Board of Commissioners pass a resolution authorizing the change order and approve the performance of the additional work, to maintain the integrity of the schedule and fulfill the intent of the contract; and

WHEREAS, the Contracting Officer confirms that sufficient funds are available to compensate the contractor for this change order and recommends that the Board of Commissioners of the Housing Authority approve a resolution authorizing the expenditure of Change Order #1; and

NOW, THEREFORE, BE IT RESOLVED, that the Commissioners of the Housing Authority of Bergen County do hereby approve Change Order #1 increasing the total contract amount by \$619.92.

BE IT FURTHER RESOLVED, that this Change Order is justifies and is permissible pursuant to 24 CFR 85.36 (d)(2), item 6.10.

BE IT FURTHER RESOLVED that the records of the Housing Authority of Bergen County be revised to reflect this amendment immediately.

Resolution adopted as read on motion by Commissioner Hernandez
seconded by Commissioner Nest.

Upon roll call the Ayes and Nays were as follows:

Commissioners	Ayes	Nays	Abstain	Absent
James Rotundo	✓			
Kay Nest	✓			
Junior Hernandez	✓			
Danielle Peterson				✓
Andrew Rudman				✓
Joseph Rutch	✓			
Lauren Marie Zyriek	✓			

June 18, 2012

DATE


JAMES ROTUNDO, CHAIRMAN


DOMINGO SENANDE, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY
25 ROCKWOOD PLACE, SUITE 205
ENGLEWOOD, NEW JERSEY 07631**

RESOLUTION 2012-69

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AUTHORIZING THE CHAIRMAN AND/OR EXECUTIVE DIRECTOR TO EXECUTE A CONTRACT WITH GEORGE A. KOTEEN ASSOCIATES, INC., 575 SECAUCUS ROAD, SECAUCUS, FOR CONSULTING AND EVALUATION SERVICES OF UTILITY CONSUMPTION RATES FOR THE PERIOD OF ONE YEAR.

WHEREAS, May 30, 2012, the Contracting Officer accepted bids and publicly opened same for consulting and evaluation services of utility consumption rates and proposal was submitted; and

WHEREAS, the proposal submitted by George A. Koteen Associates, Inc., offered his firm's services at the cost of forty (40%) percent of savings secured and forty (40%) percent of refunds secured by consultant, in addition to providing the HABC a savings of sixty (60%) percent from any discrepancy discovered in utility consumption rates which result in refunds; and

WHEREAS, the Contracting Officers confirms that the Authority has received favorable reference for the above mentioned firm for similar services and that they are qualified and possess the experience to satisfactorily complete the project; and

WHEREAS, the Contracting Officer and recommends that the contract be awarded to the aforementioned contractor for a period of one (1) year; and

WHEREAS, this contract is awarded pursuant to a fair and open procurement process; and

WHEREAS, said contract will be reviewed and approved by Counsel prior to its execution.

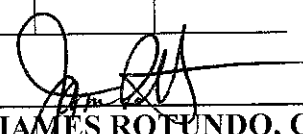
NOW, THEREFORE, BE IT RESOLVED, that the Commissioners of the Housing Authority of Bergen County do hereby authorize the Chairman and/or Executive Director to execute a contract with George A. Koteen Associates, Inc., for consulting and evaluation services of utility consumption rates for the period of one year..

Resolution adopted as read on motion by Commissioner Hernandez,
seconded by Commissioner Nest.

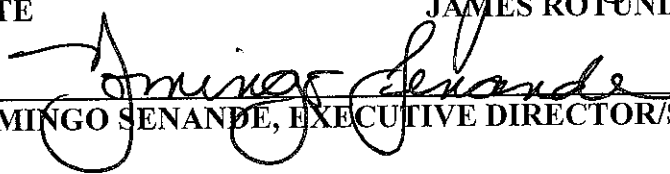
Upon roll call the Ayes and Nays were as follows:

Commissioners	Ayes	Nays	Abstain	Absent
James Rotundo	✓			
Kay Nest	✓			
Junior Hernandez	✓			
Danielle Peterson				✓
Andrew Rudman				✓
Joseph Rutch	✓			
Lauren Marie Zyriek	✓			

June 18, 2012
DATE



JAMES ROTUNDO, CHAIRMAN



DOMINGO SENANDE, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY
25 ROCKWOOD PLACE, SUITE 205
ENGLEWOOD, NEW JERSEY 07631**

RESOLUTION 2012-70

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AUTHORIZING THE CHAIRMAN AND/OR EXECUTIVE DIRECTOR TO EXECUTE A CONTRACT WITH MICHAEL J. MALPERE COMPANY INC., PO BOX 187, CRANFORD, NEW JERSEY, FOR MASONRY FACADE REPAIRS AT HIGHLAND VIEW APARTMENTS .

WHEREAS, on May 22, 2012, the Housing Authority of Bergen County accepted bids and publicly opened same for masonry facade repairs at Highland View Apartments; and

WHEREAS, Michael J. Malpere Company Inc., submitted the lowest responsive bid for said services, for the total lump sum of Twelve Thousand, Seven Hundred and Sixty-Five Dollars (\$12,765.00) and Zero Cents; and

WHEREAS, Michael J. Malpere Company Inc., agrees to perform all services and provisions as contained in the Specifications dated April 2012; and

WHEREAS, the Contracting Officer confirms that the Authority has had favorable prior experience with this contractor and that he is qualified and possess the experience to satisfactorily complete said project; and

WHEREAS, the Contracting Officer and recommends that the contract be awarded to the aforementioned contractor and confirms sufficient funds are available to compensate the contractor for the entire scope of work; and

WHEREAS, said contract will be reviewed and approved by Counsel prior to its execution; and

WHEREAS, this contract is awarded pursuant to a fair and open procurement process.

NOW, THEREFORE, BE IT RESOLVED, that the Commissioners of the Housing Authority of Bergen County do hereby authorize the Chairman and/or Executive Director to execute a contract with Michael J. Malpere Company Inc., for masonry facade repairs at Highland View Apartments.

Resolution adopted as read on motion by Commissioner Hernandez,
seconded by Commissioner Nest.


Upon roll call the Ayes and Nays were as follows:

Commissioners	Ayes	Nays	Abstain	Absent
James Rotundo	✓			
Kay Nest	✓			
Junior Hernandez	✓			
Danielle Peterson				✓
Andrew Rudman				✓
Joseph Rutch	✓			
Lauren Marie Zyriek	✓			

June 18, 2012
DATE



JAMES ROTUNDO, CHAIRMAN



DOMINGO SENANDE, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY
25 ROCKWOOD PLACE, SUITE 205
ENGLEWOOD, NEW JERSEY 07631**

RESOLUTION 2012-71

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AUTHORIZING THE CHAIRMAN AND/OR EXECUTIVE DIRECTOR TO EXECUTE A CONTRACT WITH ARCARI & IOVINO ARCHITECTS PO BOX 187, CRANFORD, NEW JERSEY, FOR EXTERIOR WATERPROOFING, BRICK REPOINTING AND RESTORATION AT RIDGECREST APARTMENTS .

WHEREAS, on May 8, 2012, the Housing Authority of Bergen County accepted bids for exterior waterproofing, brick repointing and restoration at Ridgcrest Apartments; and

WHEREAS, Arcari & Iovino Architects submitted the lowest responsive bid for said services, for the total lump sum of Nine Thousand, Eight Hundred Dollars (\$9,800.00) and Zero Cents; and

WHEREAS, Arcari & Iovino Architects agrees to perform all services and provisions as contained in the Specifications dated April 2012; and

WHEREAS, the Contracting Officer confirms that the Authority has had favorable prior experience with this contractor and that he is qualified and possess the experience to satisfactorily complete said project; and

WHEREAS, the Contracting Officer and recommends that the contract be awarded to the aforementioned contractor and confirms sufficient funds are available to compensate the contractor for the entire scope of work; and

WHEREAS, the Ridgewood Board of Trustees at the May 2012 meeting authorized the Authority's Contracting Officer to enter into a contract with the aforementioned contractor; and

WHEREAS, said contract will be reviewed and approved by Counsel prior to its execution; and

WHEREAS, this contract is awarded pursuant to a fair and open procurement process.

NOW, THEREFORE, BE IT RESOLVED, that the Commissioners of the Housing Authority of Bergen County do hereby authorize the Chairman and/or Executive Director to execute a contract with Arcari & Iovino Architects for exterior waterproofing, brick repointing and restoration at Ridgcrest Apartments.

Resolution adopted as read on motion by Commissioner Hernandez,
seconded by Commissioner Nest.

Upon roll call the Ayes and Nays were as follows:

Commissioners	Ayes	Nays	Abstain	Absent
James Rotundo	✓			
Kay Nest	✓			
Junior Hernandez	✓			
Danielle Peterson				✓
Andrew Rudman				✓
Joseph Rutch	✓			
Lauren Marie Zyriek	✓			

June 18, 2012
DATE


JAMES ROTUNDO, CHAIRMAN


DOMINGO SENANDE, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY
25 ROCKWOOD PLACE, SUITE 205
ENGLEWOOD, NEW JERSEY**

RESOLUTION 2012-72

**RESOLUTION BY THE COMMISSIONERS OF THE HABC REVISING
RESOLUTION 2011-89 TO AUTHORIZE CHANGE ORDER #1 FOR THE
WATER INFILTRATION PROJECT AT CARUCCI APARTMENTS.**

WHEREAS, on October 17, 2011, the HABC adopted Resolution No. 2011-89 authorizing to execute a contract with Michael J. Malpere Co., Inc., for the amount of One Hundred, Thirty-Six Thousand and Seven Hundred and Nineteen Dollars (\$136,719.00) and Zero Cents for the water infiltration project at Carucci Apartments; and

WHEREAS, the Contracting Officer received the attached change order for the referenced project in the amount of Two Hundred and Twenty Dollars (\$220.00) and Zero Cents for the removal of sealant and mortar blocking existing weep holes at the north stairway bulkhead walls and the installation of new rectangular plastic weep holes at 24 inches on center; and

WHEREAS, the above mentioned items were not part of the original scope of work; and

WHEREAS, the consultant evaluated the field conditions and determined that there is a section of the wall at the roof level of the stairwell which is damaged and is trapping water in the cavity if the wall and the consultant further confirms that installation of the new weep holes will allow the water to escape the wall cavity and this option is significantly less costly than installing new flashing over the wall and recommends that work must be completed immediately in order to prevent further water damage; and

WHEREAS, the consultant and reviewed the proposed change order price and finds the labor and cost for material appropriate and reasonable for the scope of the work and recommends approval of the change order; and

WHEREAS, based on the consultant's recommendation the Contracting Officer has determined that this is a minor change and will not significantly alter the scope of the work as originally designed; and

WHEREAS, the Contracting Officer confirms that sufficient funds are available to compensate the contractor for this change order and recommends that the Board of Commissioners of the Housing Authority approve a resolution authorizing the expenditure of Change Order #1.

NOW, THEREFORE, BE IT RESOLVED, that the Commissioners of the Housing Authority of Bergen County do hereby approve Change Order #1 increasing the total contract amount by \$220.00.

BE IT FURTHER RESOLVED that this change order is permissible pursuant to N.J.A.C. 5:34-11 as unforeseen circumstance.

BE IT FURTHER RESOLVED that the records of the Housing Authority of Bergen County be revised to reflect this amendment immediately.

Resolution adopted as read on motion by Commissioner Hernandez,
seconded by Commissioner Nest.

Upon roll call the Ayes and Nays were as follows:

Commissioners	Ayes	Nays	Abstain	Absent
James Rotundo	✓			
Kay Nest	✓			
Junior Hernandez	✓			
Danielle Peterson				✓
Andrew Rudman				✓
Joseph Rutch	✓			
Lauren Marie Zyriek	✓			

June 18, 2012

DATE



JAMES ROTUNDO, CHAIRMAN



DOMINGO SENANDE, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY
25 ROCKWOOD PLACE, SUITE 205
ENGLEWOOD, NEW JERSEY**

RESOLUTION 2012-73

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE A SHARED SERVICES AGREEMENT WITH THE CLIFFSIDE PARK HOUSING AUTHORITY FOR THE PROVISION OF MANAGEMENT CONSULTING SERVICES FOR THE PERIOD OF JUNE 1, 2012 TO NOVEMBER 30, 2012.

WHEREAS, in its efforts to improve the management and administration of the Housing Choice Voucher Program under the Assisted Housing Department, the Housing Authority of Bergen County (HABC) wishes to engage the expertise and services of the Cliffside Park Housing Authority (CPHA), which mission will be to serve as a consultant to improve the efficiency and expediency of said program; and

WHEREAS, the HABC has initiated a collaborative discussion with the CPHA and has determined that the same possesses the expertise and capacity to serve as a management consultant; and

WHEREAS, the HABC wishes to enter into a shared services agreement with the CPHA to provide the requested management consultant services, as attached hereto; and

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Housing Authority of Bergen County that the Executive Director is hereby authorized to enter into a shared services agreement with the Cliffside Park Housing Authority for the provision of management consulting services for the period of June 1, 2012 to November 30, 2012; and

BE IT FURTHER RESOLVED, that said shared services agreement shall be in a form approved by the HABC's Executive Director and General Counsel.

Resolution adopted as read on motion by Commissioner Zyriek, seconded by Commissioner Nest.

Upon roll call the Ayes and Nays were as follows:

Commissioners	Ayes	Nays	Abstain	Absent
James Rotundo	✓			
Kay Nest	✓			
Junior Hernandez	✓			
Danielle Peterson				✓
Andrew Rudman				✓
Joseph Rutch			✓	
Lauren Marie Zyriek	✓			

June 18, 2012
DATE


JAMES ROTUNDO, CHAIRMAN


DOMINGO SENANDE, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY
25 ROCKWOOD PLACE, SUITE 205
ENGLEWOOD, NEW JERSEY**

RESOLUTION 2012-74

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE A LEASE AGREEMENT WITH THE COUNTY OF BERGEN FOR OFFICE SPACE FOR THE TERM OF FIVE (5) YEAR COMMENCING MARCH 1, 2013 AND ENDING ON FEBRUARY 28, 2018.

WHEREAS, the lease for the current headquarters of the Housing Authority of Bergen County (HABC) will expire in February of 2013; and

WHEREAS, the HABC in its desire to better serve the residents of Bergen County wishes to enter into a lease agreement with the County of Bergen for office space at the County Administration Building, located at One Bergen County Plaza in Hackensack, NJ, as attached hereto; and

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Housing Authority of Bergen County that the Executive Director is hereby authorized to enter into a lease agreement with the County of Bergen the term of five (5) year commencing March 1, 2013 and ending on February 28, 2018; and

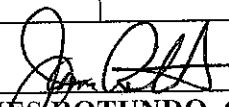
BE IT FURTHER RESOLVED, that said lease agreement shall be in a form approved by the HABC's Executive Director and General Counsel.

Resolution adopted as read on motion by Commissioner Hernandez seconded by Commissioner Nest.

Upon roll call the Ayes and Nays were as follows:

Commissioners	Ayes	Nays	Abstain	Absent
James Rotundo	✓			
Kay Nest	✓			
Junior Hernandez	✓			
Danielle Peterson				✓
Andrew Rudman				✓
Joseph Rutch	✓			
Lauren Marie Zyriek	✓			

June 18, 2012
DATE



JAMES ROTUNDO, CHAIRMAN



DOMINGO SENANDE, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY
25 ROCKWOOD PLACE, SUITE 205
ENGLEWOOD, NEW JERSEY**

RESOLUTION 2012-76

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AUTHORIZING THE EXECUTIVE DIRECTOR TO APPROVING THE PURCHASE OF PROPERTY LOCATED AT 105 MAIN AVENUE, EAST RUTHERFORD, NEW JERSEY.

WHEREAS, the Board of Commissioners of the Housing Authority of Bergen County has determined that it is in the best interest acquire and appropriate property located at 153 Hackensack Street, East Rutherford; and

WHEREAS, the Executive Director has negotiated a purchase price in the sum of One Hundred Seventy-Three Thousand Dollars (\$173,000.00) and Zero Cents; and

WHEREAS, Counsel has approved a contract of sale for said property.

NOW, THEREFORE, BE IT RESOLVED, that the Commissioners of the Housing Authority of Bergen County do hereby approve that the Executive Director and General Counsel be and herby are authorized to enter into a contract for the acquisition of said property in the sum not to exceed \$173,000.00 and to take any and all appropriate action to close title to the property.

Resolution adopted as read on motion by Commissioner Hernandez,
seconded by Commissioner Nest.

Upon roll call the Ayes and Nays were as follows:

Commissioners	Ayes	Nays	Abstain	Absent
James Rotundo	✓			
Kay Nest	✓			
Junior Hernandez	✓			
Danielle Peterson				✓
Andrew Rudman				✓
Joseph Rutch	✓			
Lauren Marie Zyriek	✓			

June 18, 2012
DATE

JAMES ROTUNDO, CHAIRMAN

Domingo Senande
DOMINGO SENANDE, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY
25 ROCKWOOD PLACE, SUITE 205
ENGLEWOOD, NEW JERSEY**

RESOLUTION 2012-77

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AUTHORIZING TO ACCEPT TITLE TRANSFER OF PROPERTY FROM MARTIN LUTHER KING, JR. SENIOR CENTER, INC.

WHEREAS, Martin Luther King, Jr. Senior Center, Inc. (MLK), has constructed a community center which also has apartment units located at 375 First Street, Hackensack, NJ; and

WHEREAS, the project is near completion, however, MLK requires financial assistance in completing the project and will require assistance in managing said property; and

WHEREAS, the Housing Authority (HDC) has negotiated with MLK and the parties have agreed that it is in the interest of both parties that the HDC acquire title to the property and fund the completion of the construction, which is a sum anticipated not to exceed Four Hundred Thousand Dollars (\$400,000.00) and Zero Cents.

NOW, THEREFORE, BE IT RESOLVED, that the Commissioners of the Housing Authority of Bergen County hereby authorize to accept title to the property from MLK for the sum of \$1.00 and other valuable considerations.

BE IT FURTHER RESOLVED, that the Executive Director is authorized to enter into a lease to rent the community center to MLK for the sum of \$1.00/year and to lease the four (4) units to eligible families.

Resolution adopted as read on motion by Commissioner Hernandez
seconded by Commissioner Nest.

Upon roll call the Ayes and Nays were as follows:

Commissioners	Ayes	Nays	Abstain	Absent
James Rotundo	✓			
Kay Nest	✓			
Junior Hernandez	✓			
Danielle Peterson				✓
Andrew Rudman				✓
Joseph Rutch	✓			
Lauren Marie Zyriek	✓			

June 18, 2012
DATE


JAMES ROTUNDO, CHAIRMAN


DOMINGO SENANDE, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY
25 ROCKWOOD PLACE, SUITE 205
ENGLEWOOD, NEW JERSEY**

RESOLUTION 2012-78

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY APPROVING THE WRITE-OFF OF UNCOLLECTED RENTS AS STATED IN THE DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) HANDBOOK 7511.1 FOR PUBLIC HOUSING ACCOUNTING, COLLECTION LOSSES.

WHEREAS, under the provisions of Handbook 7511.1, the Department of Housing and Urban Development (HUD) requires a board resolution to write-off the uncollected rent for the following:

**Brookside Gardens
Write-Offs**

NAME	BUILDING	AMOUNT	SENIOR	REASON FOR VACATING
Elizabeth Allen	Brookside Gardens	166.54	NO	Move-Out 2/28/09
Elizabeth Debella	Brookside Gardens	1,143.16	NO	In Collection more than a 2yrs, no results
Evalina Reveron	Brookside Gardens	213.82	NO	Move-Out 2/28/09
Total		<u>1,523.52</u>		

WHEREAS, legal counsel for the Housing Authority of Bergen County has reviewed said accounts and recommended that they be closed.

NOW, THEREFORE, BE IT RESOLVED, that the Commissioners of the Housing Authority of Bergen County hereby approve the write-off of the uncollected rents as listed above and shall be effective as of March 31, 2012.

Resolution adopted as read on motion by Commissioner Hernandez seconded by Commissioner Nest.

Upon roll call the Ayes and Nays were as follows:

Commissioners	Ayes	Nays	Abstain	Absent
James Rotundo	✓			
Kay Nest	✓			
Junior Hernandez	✓			
Danielle Peterson				✓
Andrew Rudman				✓
Joseph Rutch	✓			
Lauren Marie Zyriek	✓			

June 18, 2012
DATE

J. Rotundo
JAMES ROTUNDO, CHAIRMAN

Domingo Senande
DOMINGO SENANDE, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY
25 ROCKWOOD PLACE, SUITE 205
ENGLEWOOD, NEW JERSEY**

RESOLUTION 2012-79

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY APPROVING THE WRITE-OFF OF UNCOLLECTED RENTS AS STATED IN THE DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) HANDBOOK 7511.1 FOR PUBLIC HOUSING ACCOUNTING, COLLECTION LOSSES.

WHEREAS, under the provisions of Handbook 7511.1, the Department of Housing and Urban Development (HUD) requires a board resolution to write-off the uncollected rent for the following:

RAMSEY/MAHWAH		
MC GRATH, CYNTHIA	804-5	304.57
DEFRESE, MATTHEW	802-7	1,442.00
Mahwah:		1,442.00
 DAVID F. ROCHE APARTMENTS		
ARIETTA, THOMAS	DU105	7,405.00
BALDEON, JORGE E	DU202	7,004.37
GIORDANO, NORA	DU204	892.87
		15,302.24
 CARUCCI APARTMENTS		
KINSLEY, SHIRLEY V	LY2P	1,546.92
COOLICK, GERALDINE	LY3D	1,753.69
CROSBY, GEORGE F	LY4C	783.84
		4,084.45

WHEREAS, legal counsel for the Housing Authority of Bergen County has reviewed said accounts and recommended that they be closed.

NOW, THEREFORE, BE IT RESOLVED, that the Commissioners of the Housing Authority of Bergen County hereby approve the write-off of the uncollected rents as listed above and shall be effective as of March 31, 2012.

Resolution adopted as read on motion by Commissioner Hernandez seconded by Commissioner Nest.

Upon roll call the Ayes and Nays were as follows:

Commissioners	Ayes	Nays	Abstain	Absent
James Rotundo	✓			
Kay Nest	✓			
Junior Hernandez	✓			
Danielle Peterson				✓
Andrew Rudman				✓
Joseph Rutch	✓			
Lauren Marie Zyriek	✓			

June 18, 2012
DATE


JAMES ROTUNDO, CHAIRMAN


DOMINGO SENANDE, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY
25 ROCKWOOD PLACE, SUITE 205
ENGLEWOOD, NEW JERSEY**

RESOLUTION 2012-80

**RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY
OF BERGEN COUNTY ADOPTING A CAPITALIZATION POLICY.**

WHEREAS, the Housing Authority of Bergen County desires to establish a Capitalization Policy in order to safeguard the assets, enhance accountability and to provide for more accurate and uniform financial reporting; and

WHEREAS, all non-expendable equipment purchase (with the exception noted in #4) in excess of Two Thousand, Five Hundred Dollars and (\$2,500.00) Zero Cents for equipment which shall be in service for two (2) years or more shall be capitalized; and

WHEREAS, a record of equipment purchases, which are to be capitalized, shall be maintained. A composite of these equipment records shall constitute a subsidiary ledger. Each equipment record shall record the manufacturer, serial number, model or type, date of purchase and inventory equipment number; and

WHEREAS, all items of non-expendable equipment shall be tagged, the tag shall serve as a link between the actual piece of equipment and the equipment record to identify the equipment; and

WHEREAS, all ranges and refrigerators owned by the PHA will be capitalized; and

NOW, THEREFORE, BE IT RESOLVED, that the Commissioners of the Housing Authority of Bergen County do hereby approve a Capitalization Policy for all non-expendable equipment purchases in excess of \$2,500.00.

Resolution adopted as read on motion by Commissioner Hernandez
seconded by Commissioner Nest.

Upon roll call the Ayes and Nays were as follows:

Commissioners	Ayes	Nays	Abstain	Absent
James Rotundo	✓			
Kay Nest	✓			
Junior Hernandez	✓			
Danielle Peterson				✓
Andrew Rudman				✓
Joseph Rutch	✓			
Lauren Marie Zyriek	✓			

June 18, 2012
DATE

JAMES ROTUNDO, CHAIRMAN

DOMINGO SENANDE, EXECUTIVE DIRECTOR/SECRETARY