

For Insertion in The Record on Monday, October 27, 2014

HOUSING AUTHORITY OF BERGEN COUNTY

REQUEST FOR BID

Notice is hereby given that the Housing Authority of Bergen County will be receiving sealed bids for the following, in accordance with specifications HABC 2014-10-01 dated October, 2014.

**JANITORIAL SERVICES AND FOOD HANDLER SERVICES AT THE BERGEN COUNTY HOUSING, HEALTH AND HUMAN SERVICES CENTER, HACKENSACK, NEW JERSEY.**

Bid documents may be obtained in person at the office of the Housing Authority of Bergen County any business day between the hours of 9:00 a.m. and 4:30 p.m. at One Bergen County Plaza, Floor 2, Hackensack, New Jersey 07601 or by calling George Stavrou, Purchasing/ Contract Procurement Coordinator at 201 336-7624.

**The employment needs and work environment of the Bergen County Housing, Health and Human Services Center are unique, and the vendor awarded this contract shall be actively involved in discussions with employers who can provide for the availability of transitional employment, supported employment and job coaching involving the vendor's staff at the job site, with the employer's approval, as well as independent placements.**

**This proposal shall be secured under the Supportive Employment, and the vendor awarded this contract shall be required to submit satisfactory and acceptable documentation verifying that it has been approved by the State of New Jersey and that they are a Supportive Employment Agency committed to the development of community employment services.**

**Supported Employment is integrated work setting for individuals with severe handicaps who have not been able to work in a traditional competitive setting. These individuals need ongoing support on and off the job.**

Bids shall be submitted in a sealed envelope, bearing the name and address of the bidder, plainly marked to indicate the subject of the bid and addressed to the Housing Authority of Bergen County, One Bergen County Plaza, Floor 2, Hackensack, New Jersey 07601 by 11:45 a.m. Thursday, December 4, 2014, no later than the deadline date and time. Bids received after the deadline date and time will not be accepted. Faxed copies will not be accepted.

The awarded contract shall be effective for a period of One (1) Year beginning January 1, 2015 and terminating on December 31, 2015 with the option to renew the contract for One (1) additional year upon expiration of the original contract term.

All prospective vendors are urged to make arrangements to visit the site to familiarize themselves with all the conditions affecting this work. Failure to visit the site will not release the vendor of their responsibility to provide all the requirements of this project.

The bid is being solicited through a Fair and Open process in accordance with the N.J.S.A. 19:44A-20.4 et. seq. Bidders are required to comply with the requirements of P.L. 1975 C.127 regarding Affirmative Action, Executive Order 11246 regarding Equal Employment Opportunity.

The Housing Authority of Bergen County reserves the right to reject any or all bids or to waive any informalities contained therein. No bid shall be withdrawn for a period of sixty (60) days subsequent to the bid due date without the consent of the Housing Authority of Bergen County.

Lynn Bartlett  
Executive Director  
Housing Authority of Bergen County

by: George Stavrou  
Purchasing/ Contract Procurement Coordinator